

AGENDA

REGULAR MEETING OF COUNCIL

Tuesday, March 22, 2016

7:30 p.m.

**George Fraser Room, Ucluelet Community Centre
500 Matterson Drive,
Ucluelet, B.C.**

Council Members:

Mayor Dianne St. Jacques

Councillor Sally Mole

Councillor Randy Oliwa

Councillor Marilyn McEwen

Councillor Mayco Noel



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DISTRICT OF
UCLUELET

REGULAR MEETING OF COUNCIL
Tuesday, March 22, 2016 @ 7:30 PM
George Fraser Room, Ucluelet Community Centre,
500 Matterson Drive

AGENDA

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1. CALL TO ORDER	
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- 9.1 Councillor Sally Mole
Deputy Mayor April – June
- Ucluelet & Area Child Care Society
 - Westcoast Community Resources Society
 - Coastal Family Resource Coalition
 - Food Bank on the Edge
- => *Other Reports*
- 9.2 Councillor Marilyn McEwen
Deputy Mayor July – September
- West Coast Multiplex Society
 - Ucluelet & Area Historical Society
 - Wild Pacific Trail Society
 - Vancouver Island Regional Library Board – Trustee
- => *Other Reports*
- 9.3 Councillor Mayco Noel
Deputy Mayor October – December
- Ucluelet Volunteer Fire Brigade
 - Central West Coast Forest Society
 - Ucluelet Chamber of Commerce
 - Tourism Ucluelet
 - Signage Committee
- => *Other Reports*
- 9.4 Councillor Randy Oliwa
Deputy Mayor January – March
- Vancouver Island Regional Library Board - Alternate
 - Harbour Advisory Committee
 - Aquarium Board
 - Seaview Seniors Housing Society
- => *Other Reports*
- 9.5 Mayor Dianne St. Jacques
- Alberni-Clayoquot Regional District
 - Coastal Community Network
 - Groundfish Development Authority
 - DFO Fisheries Committees for Groundfish & Hake

- Pacific Rim Harbour Authority

=> *Other Reports*

10. REPORTS

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<i>Jeanette O'Connor, CFO</i>
Expenditure Voucher | 31 - 33 |
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11. LEGISLATION

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| 11.7. | Lot 29, Plan VIP79602, District 09 - Zoning Amendment Bylaw Report
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| 11.9. | Fixed Commercial Water Charges Amendment Bylaw Report
<i>David Douglas, Manager of Finance</i>
Waterworks Amendment Report | 99 |
| 11.10. | District of Ucluelet Waterworks Amendment Bylaw No. 1192, 2016
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12. LATE ITEMS

Late items will be addressed here but will appear in a separate agenda.

13. NEW BUSINESS

- 13.1. Proposal to Meet with Wild Pacific Trail Society and Ucluelet & Area Historical Society
 to discuss the Amphitrite Point Lightkeeper's House
- 13.2. Invitation re: BC Mayors Climate Leadership Council - Energy Leadership Workshop
 *Community Energy Association*
[Invitation to Energy Workshop](#) 105 - 106
- 13.3. Request re: Letter of Support for 2016 Porsche Club Event in Ucluelet
 *Porsche Club of America - Vancouver Island Region*
[2015 Porsche Club Support Letter](#) 107
14. QUESTION PERIOD
15. CLOSED SESSION
Procedural Motion to Move In-Camera:
THAT the meeting be closed to the public in order to address agenda items under Section 90(1), subsections (a), (c), and (k) of the *Community Charter*
16. ADJOURNMENT

- Wade Mrack; Lot 30, Rainforest Drive - *Supported Bylaw No. 1188, 2016*
- Monica and Lance Stewardson; Lot 27, Rainforest Drive - *Supported Bylaw No. 1188, 2016*

PUBLIC REPRESENTATIONS:

Mayor St. Jacques asked a first time if there are any representations from the public regarding Bylaw No. 1188, 2016.

There were no comments from the public.

Mayor St. Jacques asked a second time if there are any representations from the public regarding Bylaw No. 1188, 2016.

There were no comments from the public.

Mayor St. Jacques asked a third and final time if there are any representations from the public regarding Bylaw No. 1188, 2016.

There were no comments from the public.

ADJOURNMENT:

Mayor St. Jacques closed the Public Hearing for Zoning Amendment Bylaw No. 1188, 2016 and adjourned at 7:10 pm

CERTIFIED A TRUE AND CORRECT COPY
of the Minutes of the Public Hearing held
on Tuesday, March 8, 2016 at 7:00 pm in
the George Fraser Community Room, 500
Matterson Road, Ucluelet, BC.

Dianne St. Jacques
Mayor

Andrew Yeates
CAO

DISTRICT OF UCLUELET
 MINUTES OF THE REGULAR COUNCIL MEETING
 HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
MARCH 8, 2016 AT 7:30 PM

Present: **Chair:** Mayor St. Jacques
 Council: Councillors McEwen, Oliwa, Noel and Mole
 Staff: Andrew Yeates, Chief Administrative Officer;
 Jeanette O'Connor, Chief Financial Officer;
 Morgan Dodsall, Recording Secretary

1. CALL TO ORDER:

Mayor St. Jacques called the meeting to order at 7:30 pm

2. ADDITIONS TO AGENDA

- ❖ New Business - Discussion of tsunami debris cleanup opportunity for 2016

3. ADOPTION OF MINUTES:

3.1 February 23, 2016 Regular Council Minutes

2016-085 It was moved by Councillor McEwen and seconded by Councillor Mole
 THAT the February 23, 2016 Regular Council Minutes be adopted as presented.
CARRIED

4. UNFINISHED BUSINESS

None

5. MAYOR'S ANNOUNCEMENTS

- ❖ Council reminded the public that the Whale Festival starts this weekend, and the community is encouraged to come out and attend the events; there are new Whale Festival calendars for sale, featuring artwork of past festivals
- ❖ Council thanked staff for the work done on the reservoir cleaning, and thanked the public for their patience during this process; District will continue cleaning the main transmission lines as part of regular maintenance; Council recognized there are areas in town with water challenges, and that work will continue to improve the District's water

6. PUBLIC INPUT, DELEGATIONS & PETITIONS

Public Input

- E. Kimoto gave an update on behalf of the Ucluelet and Area Historical Society reminding the public that the Vancouver Opera is offering two showings of their production of 'Stick Boy' and that, thanks to the generous reception of the opera by the community, the performances would be free of charge
- A. Brevick requested clarity on Council's considerations regarding medical marijuana dispensaries in Ucluelet

- Mayor St. Jacques provided that Council is currently collecting information on the subject and would take the question to the 2016 OCP process, but that there is currently no zoning in Ucluelet for a dispensary and under federal law they are illegal

Delegations

6.1 Tim Webb, Coast Smart

Re: Update on Coast Smart Project

- Mayor and Council received a presentation on the federally funded Coastal Safety Project, which is a joint project between the Districts of Ucluelet and Tofino, and Parks Canada, due to be completed by March of 2017
- Mayor and Council asked follow-up questions regarding: maintenance of the program after the completion date, ongoing communication between the three parties, and intentions of presenting Coast Smart to appropriate community groups

7. CORRESPONDENCE:

7.1 Invitation re: Climate Leadership Plan Engagement Sessions

Hon. Peter Fassbender, Ministry of Community, Sport and Cultural Development

2016-086 It was moved by Councillor McEwen and seconded by Councillor Mole
THAT Council receive correspondence item 7.1 for information.

CARRIED

7.2 Offer to Assist re: Native Vegetation Restoration of District Riparian Areas for SARA-listed species Habitats

Barbara Beasley, Association of Wetland Stewards for Clayoquot & Barkley Sounds

2016-087 It was moved by Councillor McEwen and seconded by Councillor Oliwa
THAT Council receive correspondence item 7.2, "Offer to Assist re: Native Vegetation Restoration of District Riparian Areas for SARA-listed species Habitats", for information;
AND THAT staff be directed to write a letter of response inviting Ms. Beasley to share her information with the District in the spring.

CARRIED

7.3 Request re: Skateboard Park Upgrades

Alex Cugini, Resident

2016-088 It was moved by Councillor McEwen and seconded by Councillor Mole
THAT Council receive correspondence item 7.3 for information.

CARRIED

7.4 Request re: Support for Federal Environmental Bill of Rights

Alaya Boisvert, David Suzuki Foundation

2016-089 It was moved by Councillor Oliwa and seconded by Councillor Mole
THAT Council receive correspondence item 7.4 for information.

CARRIED

7.5 Invitation re: Meeting with Deputy Director of Police Services

Tonia Enger, Ministry of Public Safety and Solicitor General

2016-090 It was moved by Councillor McEwen and seconded by Councillor Oliwa
THAT Council receive correspondence item 7.5, "Invitation re: Meeting with Deputy Director of Police Services", for information;
AND THAT Council direct staff to invite Ms. Enger to meet with Council members.

CARRIED

8. INFORMATION ITEMS:

2016-091 It was moved by Councillor McEwen and seconded by Councillor Noel
THAT Council receive information items 8.1 through 8.5.

CARRIED

8.1 BC Winter and Summer Games Opportunity to Bid

BC Games Society

8.2 Update on "Canada Starts Here: The BC Jobs Plan"

Ministry of Jobs, Tourism and Skills Training

8.3 New Initiative to Issue Licences for Grocery Store Sale of BC Wines

Ministry of Small Business and Red Tape Reduction

8.4 Communities in Bloom Canada 150 Program

Communities in Bloom

8.5 Installation of Commercial Water Meters in Ucluelet

Resident

9. COUNCIL COMMITTEE REPORTS:

9.1 Councillor Mole

Food Bank on the Edge

- Met March 7; continuing plans for upcoming Chowder Chow Down

Coastal Family Resource Coalition

- Met March 2; workshops happening March 9 addressing anxiety amongst children and youth in Ittatsoo and again in Tofino on March 10; received update from public health nurse on absence of maternal care available on west coast, estimate 75 births per year on west coast; discussion currently on how to assist in this area

9.2 Councillor McEwen

Ucluelet & Area Historical Society

- Society has brought the Vancouver Opera to the west coast for production of “Stick Boy” with showings on March 11 and March 12

West Coast Multiplex Society

- Upcoming AGM on April 4 at Long Beach Golf Course at 7pm; plans are to invite guest speakers

Wild Pacific Trail Society

- Met March 2; adopted 5-year strategic plan, which will be reviewed every 2 years; plan includes building out the trail and potentially building an education centre
- AGM planned for June 5; half of the board will be up for re-election at that time

Other Reports

- Met today with West Coast Transportation Committee; group is proceeding with Wheels for Wellness support based on statistics presented: total of 24 trips from West Coast in January, 12 were paid for by First Nations or Ministry of Health; total of 41 trips in February, with expectations that numbers will grow; with official support, Wheels for Wellness group will now proceed with increased advertisement
- Paramedicine Meeting on February 25; new program provides one full time person (split between Tofino and Ucluelet); services include home checkups, patient follow-up, vital signs, and preemptive work
- Participated in webinar on civic engagement called “Beyond the Usual Suspects”, which covered how to engage more segments of a population over and above the “same ten people”

9.3 Councillor NoëlCommunity Forest Board

- No recent meeting, but board have completed review of the five applications received and chosen Western Forest Products for the first 27k meters; next meeting is March 16 to determine contract details

9.4 Councillor Randy OliwaOther Reports

- Island Health meeting on February 25; group able to share collective knowledge on health and outline each others’ relationship; discussed health ties to school programs; acknowledged lack of public awareness of telehealth availability - Marcie DeWitt now putting information together to share with public for their awareness
- Tourism Ucluelet met on March 1; group is actively pursuing opportunities for the community; Ucluelet-branded umbrellas and buckets have arrived and will be dispensed around town soon for the umbrella exchange program
- Regional meeting arranged by Nuuchahnulth Tribal Council on March 3; attended by local First Nations, municipalities, and local MP and MLA
- Council had a working meeting on March 7
- PAC meeting held recently; discussed Internet safety with retired RCMP and IT professional; discussed difference between “white hat” and “black hat”

Internet activities; presenter promised to always respond to youth who contact him for advice

9.5 Mayor St. Jacques

Whale Fest Committee

- Held Gatsby event last weekend, was well attended; festival has \$60k budget now from collecting memberships and sponsorships; Tug-of-Whale on March 20 between Tofino and Ucluelet Councils, and will be held at Big Beach

Other Reports

- Health Meeting with representatives from Vancouver Island Health Authority, Alberni-Clayoquot Health Network, First Nation Health Authority, and a representative from the Yuułu?it̓at̓ Government; goal was to discuss health-related activities happening in all areas to understand where gaps might be and where joint efforts might be required; a lot of information was shared on community programming, changes at the regional hospital, and telehealth; YFN have five trained first responders in their community; concern for Council was with the clinic and getting permanent doctors who, as a rule, need to be 5 minutes from a hospital; Island Health is looking for space to house more services in Ucluelet
- Met with Ucluelet Harbour Seafoods and their representatives from the USA; received an update on what is happening at the plant; plant was working through the winter processing shrimp, groundfish and gulf Hake; they are mindful of need and are working towards providing more year-round work for the community; discussed desire to house 20 people in staff accommodations, and are willing to do an annual lease; continued conversation on foreign factory ships processing Hake, which Ucluelet opposes as offshore processing prevents Hake coming to the plant; plant also produces a solid protein block, which is a new product
- Attended NTC meeting for all governments on March 3; discussed commonalities, how to be more successful as a region, how to support one another, partnerships, and working together to lobby for mutual benefit, for example, highway 4 improvement; agreement that success is more likely when organizations work together; YFN currently investigating creating an oral health centre in their community

2016-092 It was moved by Councillor Oliwa and seconded by Councillor McEwen
THAT Council accept all committee reports.

CARRIED

10. REPORTS:

10.1 Expenditure Voucher G-05/16

Jeanette O'Connor, Chief Financial Officer

2016-093 It was moved by McEwen and seconded by Councillor Mole
THAT Council receive Expenditure Voucher G-05/16.

CARRIED

10.2 Supply and Delivery of One New Fire Apparatus

Karla Robison, Environmental and Emergency Service Manager

- 2016-094 It was moved by Councillor McEwen and seconded by Councillor Noel
THAT Council approve recommendation 1 of report item 10.2 "Supply and Delivery of One New Fire Apparatus", which states:
1. *THAT Council direct staff to move forward with the procurement process for long-term borrowing for the proposed supply and delivery of one new fire apparatus.*

CARRIED

11. LEGISLATION

11.1 Zoning Amendment Bylaw Report for Lot 29, Plan VIP79602 - Third Reading
 John Towgood, Planner I

- 2016-095 It was moved by Councillor Mole and seconded by Councillor Oliwa
THAT Council approve recommendation 1 of legislative report item 11.1 "Proposal To Amend Zoning Bylaw No. 1160, 2013 By Removing Lot: 29, Plan: VIP79602, District: 09, From Section CD-3A.1.4 And Place It In R-4 - Small Lot Single Family Residential", which states:
1. *THAT Zoning Amendment Bylaw No. 1188, 2016 be given Third Reading.*

CARRIED

11.2 Zoning Amendment Bylaw No. 1188, 2016

- 2016-096 It was moved by Councillor McEwen and seconded by Councillor Noel
THAT Council give Third Reading to Zoning Amendment Bylaw No. 1188, 2016.

CARRIED

11.3 Zoning Amendment Bylaw Report for Lot 50, Plan VIP79602 - First and Second Reading

John Towgood, Planner I

- 2016-097 It was moved by Councillor Noel and seconded by Councillor Oliwa
THAT Council approve recommendation 1 of legislative report item 11.3 "Proposal To Amend Zoning Bylaw No. 1160, 2013 By Removing Lot: 50, Plan: VIP79602, District: 09, From Section CD-3A.1.4 And Place It In GH - Small Lot Single Family Residential", which states:
1. *THAT Zoning Amendment Bylaw No. 1191, 2016 be given First and Second Reading and advanced to a Public Hearing.*

CARRIED

11.4 Zoning Amendment Bylaw No. 1191, 2016

- 2016-098 It was moved by Councillor McEwen and seconded by Councillor Noel
THAT Council give First Reading to Zoning Amendment Bylaw No. 1191, 2016.

CARRIED

2016-099 It was moved by Councillor McEwen and seconded by Councillor Noel
THAT Council give Second Reading to Zoning Amendment Bylaw No. 1191, 2016.

CARRIED

11.5 Zoning Amendment Bylaw Report for Lot 5, Plan VIP76227 - First and Second Reading

John Towgood, Planner I

2016-100 It was moved by Councillor McEwen and seconded by Councillor Noel
THAT Council approve recommendation 1, (a) and (b), of legislative report item 11.5 "Proposal To Amend Zoning Bylaw No. 1160, 2013 By Removing Lot: 5, Plan: VIP76227 District: 09 From Section CD-1 And Place It In VR-1 - Vacation Rental", which states:

1. *THAT Council considers approval of the following:*
 - a. *THAT Zoning Amendment Bylaw No. 1190, 2016 be given First and Second Reading and be advanced to a Public Hearing; and*
 - b. *THAT the Development Variance Permit contained within the body of this report be referred to a Public Hearing.*

CARRIED

11.6 Zoning Amendment Bylaw No. 1190, 2016

2016-101 It was moved by Councillor Oliwa and seconded by Councillor Mole
THAT Council give First Reading to Zoning Amendment Bylaw No. 1190, 2016.

CARRIED

2016-102 It was moved by Councillor Mole and seconded by Councillor McEwen
THAT Council give Second Reading to Zoning Amendment Bylaw No. 1190, 2016.

CARRIED

11.7 Harbour Regulation Amendment Bylaw Report - Fourth Reading

Jeanette O'Connor, CFO

2016-103 It was moved by Councillor Noel and seconded by Councillor Oliwa
THAT Council approve recommendation 1 of legislative report item 11.7 "Harbour Regulation Bylaw Amendment - Proposed Bylaw No. 1189, 2016", which states:

1. *THAT Council gives Fourth Reading (and subsequent Adoption) to proposed District of Ucluelet Harbour Regulation Amendment Bylaw No. 1189, 2016.*

CARRIED

11.8 Harbour Regulation Amendment Bylaw No. 1189, 2016

- 2016-104 It was moved by Councillor Oliwa and seconded by Councillor McEwen
THAT Council give Fourth Reading and subsequent Adoption to Zoning Amendment Bylaw No. 1189, 2016.

CARRIED

11.9 Waterworks Amendment Bylaw Report - First, Second and Third Reading

Dave Douglas, Manager of Finance

- 2016-105 It was moved by Councillor McEwen and seconded by Councillor Noel
THAT Council approve recommendation 1 of legislative report item 11.9 "Fixed Commercial Water Charges, Proposed Bylaw No. 1192, 2016", which states:
1. *THAT Council give up to three readings to proposed District of Ucluelet Waterworks Amendment Bylaw No. 1192, 2016.*

CARRIED

11.10 District of Ucluelet Waterworks Amendment Bylaw No. 1192, 2016

- 2016-106 It was moved by Councillor McEwen and seconded by Councillor Noel
THAT Council give First Reading to District of Ucluelet Waterworks Amendment Bylaw No. 1192, 2016.

CARRIED

- 2016-107 It was moved by Councillor Oliwa and seconded by Councillor McEwen
THAT Council give Second Reading to District of Ucluelet Waterworks Amendment Bylaw No. 1192, 2016.

CARRIED

- 2016-108 It was moved by Councillor McEwen and seconded by Councillor Noel
THAT Council give Third Reading to District of Ucluelet Waterworks Amendment Bylaw No. 1192, 2016.

CARRIED

12. LATE ITEMS

12.1 Request re: Support for Sustainable Land-use Planning Grant

Laura Loucks, Clayoquot Biosphere Trust

- 2016-109 It was moved by Councillor McEwen and seconded by Councillor Oliwa
THAT Council direct staff to write a letter to the Clayoquot Biosphere Trust in support of their application for funding from the Real Estate Foundation to connect wild life camera data analysis with sustainable land use planning practices.

CARRIED

13. NEW BUSINESS:

13.1 Councillor Oliwa

- Reminder that April is fundraising month for the Seaview Seniors Housing Society; will be doing a raffle event for great prizes donated by community businesses; will have a booth at the Ucluelet Co-op on April 13 and 16 from 3-7pm selling cookbooks, raffle tickets, and memberships
- Noted for the public that as of March 7 there are new speed signs along Peninsula Road near the schools

13.2 Councillor Noël

- 2016-110 It was moved by Councillor Noel and seconded by Councillor McEwen
THAT Council direct staff to apply to the Provincial Government for a \$20,000 grant to match existing grant funds that will allow staff to proceed with the 2016 Tsunami Marine Debris cleanup.
- CARRIED**

13.3 Councillor McEwen

No new business

13.4 Councillor Mole

No new business

13.5 Mayor St. Jacques

- 2016-111 It was moved by Mayor St. Jacques and seconded by Councillor Noel
THAT Council direct staff to write a letter to the Department of Fisheries and Oceans opposing the foreign factory vessels off of the British Columbia coast.
- CARRIED**

14. QUESTION PERIOD:

Council did not receive any questions or comments from the public.

15. CLOSED SESSION:

- 2016-112 It was moved by Councillor Mole and seconded by Councillor McEwen
THAT the meeting be closed to the public in order to address agenda items under Section 90(1), subsections (k) of the Community Charter.
- CARRIED**

Mayor St. Jacques suspended the regular meeting and moved in-camera at 8:54 pm.

16. ADJOURNMENT:

Mayor St. Jacques adjourned the in-camera meeting at 9:53 pm and resumed the open meeting at 9:54 pm.

Mayor St. Jacques adjourned the regular council meeting at 9:55 pm.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, March 8, 2016 at 7:30 pm in the George Fraser Community Room, 500 Matterson Road, Ucluelet, BC.

Dianne St. Jacques
Mayor

Andrew Yeates
CAO

DRAFT

Subject: Please Hold Date: Community Integration Stakeholder Working Group
Location: Ucluelet Location TBD
Start: Mon 04/11/2016 5:30 PM
End: Mon 04/11/2016 8:00 PM
Show Time As: Tentative
Recurrence: (none)
Organizer: Schroeder, Adriane

Hello Everyone – we are looking forward to our next meeting on the West Coast. Please find attached minutes from the February meeting in Port Alberni. I have attached our terms of reference as well for new members.

Thank you,

Adriane Schroeder, Project Manager
Island Health

Alberni-Clayoquot Community Integration Working Group

TERMS OF REFERENCE – September 29, 2015

Background

The *Alberni Clayoquot Community Integration Working Group* is responsible for the implementation of an integrated community-based health and care model for Alberni-Clayoquot in alignment with the Ministry of Health strategic direction. The services delivered at a primary, community based service level to residents of Alberni Clayoquot (LHA 70) include Primary Health Care, Mental Health and Substance Use Services, Public Health, Child, Youth and Family, Home and Community Care, Integrated Health Network, Diabetes Education and Nutrition Therapy, Residential Services, Acute Care Services, Rehabilitation and Aboriginal Health.

Developing and implementing integrated primary health care services is an important step towards improving the health and wellbeing of the population, as well as having important positive impacts on both health care providers' and patient experiences, and effective utilization of health care resources.

Mandate/Responsibility

The *Alberni Clayoquot Community Integration Working Group* will support community-based health and care integration initiatives across the region (West Coast and Alberni Valley) in partnership with Divisions of Family Practice, First Nations Health Authority, Nuu-Chah-Nulth Tribal Council and the Alberni Clayoquot Health Network. The Working Group will advise and collaborate on joint actions and provide direction as required. The Working Group responsibilities are to:

1. Engage with community physicians, Nuu-Chah-Nulth Tribal Council, Aboriginal Health, First Nations Health Authority, other community agencies and service providers to design future state model of care for the community; and
2. Inform service re-design, integration and implementation of health services and programs.
 - a. Identify how Island Health Community Services located in Port Alberni, Tofino and Ucluelet will integrate to better serve the region.

Accountability

The Integrated Primary and Community Care Project Lead or delegate will chair and be the spokesperson for the *Alberni Clayoquot Community Integration Working Group*.

The Working Group provides recommendations to the Geography 2 Port Alberni West Coast Director and key stakeholder decision making bodies.

How We Work Together

The working group is guided by several principles in how it conducts its work:

- a. Being committed to action-oriented solutions that advance the common goal rather than individual interests.
- b. Working in a spirit of collaboration, trust and respect among all interests seeking solutions that can advance our goals.
- c. Being inclusive of all interests that share our goals.
- d. Sharing all relevant information and data needed to support our work.
- e. Working together cooperatively to make the best use of the human and financial resources available.
- f. Working together to make a difference, enjoying the process and having fun.

Integration Operating Principles – the working group is guided by several principles that inform the development of an interdisciplinary community based care team for the region.

Relationships among the client, the family/caregivers and providers must be fostered and supported
Emphasis on wellness/self-determination/self-management of the whole person, family/caregivers and community including; physical, mental, social, emotional, and spiritual wellness
Locations that are convenient for clients and create minimal stops for clients

Access for clients is optimized

Together with the client as an active partner achieving their optimum wellness

Integration of services throughout the community among Island Health, primary care providers, regional and community programs

Outcome and process measures continually measured and improved

No 'non-value' duplication of services; roles and responsibilities will be coordinated

Simple and client - friendly systems and services

Hub of the system is the client and their family/caregivers

Interests/needs of the client are placed first and the system is created around what works best for the client within available resources

Population health will be improved through improving individual health

Services and systems are culturally appropriate.

Duration

Terms of Reference and membership will be reviewed in March 2016.

Meetings

The Working Group meets monthly or at the call of the chair.

Community Integration Stakeholder Working Group

MINUTESWCGH - February 11, 2016

Attendees: Janet Hopper-Ansley; Sharie Minions, Samantha Barrowcliff, Pam Rardon, Sandra Tate, Barb Stevenson, Robyn Monrufet, Gillian Kamma, Gretchen Carlson, Cathy Gislason, Joe McQuaid, Janie Finerty, Chris Foster, Kathryn Kilpatrick, Penny Cote, Kathryn Kilpatrick, Adriane Schroeder, Aveleigh Hess.

Primary Care Home Model

- Reviewed as a group: *System of Health and Care Draft Model* concept paper.
- Community based approach to addressing needs of frail seniors: support healthy seniors before they present at ED. This is nature of medical model that we do need to talk about ED presentations.
- Primary Care Home as keystone of model
- Physicians on West Coast keen
- Robyn and Marie presented at Port Alberni Division of Family Practice meeting in January.
- Walked through tiered functional model (page 7)
- For eg: Tier 2 needs can be met with mostly group work.
- Robyn noted that 80% of the health resources are used in tier 4 and 5 of the triangle; 20% of the population sits in tier 4 and 5.
- Heidi Hartmann contact at BC Housing: looking at different approach to Mental Health in social housing.

Transportation Discussion

- Handi-dart hours extended would facilitate seniors day program running longer in afternoon.
 - WCGH Outpatient physio observes handi dart is at capacity; patients are not able to access outpatient services because of this.
 - Kidney dialysis starts at 7am three days/week, difficult to arrange transportation for these early appointments.
- West Coast Wheels for Wellness trial is running for 3 months.
- Physical location of bus stops – no bus stop in front of key health care and social service offices.
- Home First hands out cab vouchers to get seniors to their appts
- Co-op bus (Langley example); fares have covered the cost of operating. Requires critical mass of services to donate use of vans.

Community Integration Stakeholder Working Group

MINUTES

WCGH - February 11, 2016

Alberni Clayoquot Health Network **Transportation Action Table** meeting: Monday February 15, 2016.
Please contact Marcie DeWitt at achn@acrd.bc.ca for details.

Port Alberni System of Health & Care Implementation Framework

- Discussion of primary care home as virtual.
- Composition of practice linked team, would also support physician in navigating services.
- Not everyone would need to be attached to practice linked team; would be for most complex
- Wherever people are in the system – i.e. frail senior in clinic could intake the client on the spot.

**Telehealth**

- Question about telehealth: is it available in the Valley right now? Yes, for example; Atrial fibrillation clinic in Victoria connects with patients in Port Alberni via Telehealth.
 - sometimes telehealth is just a phone call other times a video conference or full use of telehealth 'room'.
- Sandra says: Ucluelet FN now has telehealth cart; would like to link in with IHN services.
- 3 staff are in training right now as well as NTC nursing – still making connections

Action: Sandra Tate would like to set-up a meeting for Service Integration Project team to meet with Trevor Wickham, Health Director Yuułuʔiłʔatḥ First Nation re: Telehealth opportunities.

Fir Park Day Program

Integrating more and more into the community. See opportunity to focus more on medical assessment, rehabilitation piece. How to better utilize the adult day program; can anticipate impending crises for a participant. Looking at ways to deal with under-utilization i.e. logistics of getting people there.

- Are there day programs in First Nations communities?

Action: Sandra is going to follow-up re: recent convo's with Rainbow Gardens...opportunity to look at outreach at this facility as well? Penny Cote is on board; interested in how meals, bathing, opportunity to use bus for eg could be extended out into the community.

- Volunteers: Janie has small community program in Parksville –very effective at keeping seniors well in their own homes: checking in, taking them to appointments... 1-2 hour commitment per week.

Community Integration Stakeholder Working Group

MINUTES

WCGH - February 11, 2016

- Sandra added – Naomi Nicholson does outreach services – offers community; Sacred Wellness out of the Tseshaht bldg.
- Chris Foster: Can we attach volunteers to this team? – to carry on link once the clinical intervention is done.
- How can a Neighbourhood watch model support community wellness and service integration?

Action: Denis Sauve, retired RCMP officer. Joe McQuaid will invite him to next meeting re: Neighbourhood Watch.

First Nations Health Authority

- Health Canada is now FNHA for 203 First Nations in BC. It is the funding body and service provider which now also includes environmental health officers.
- Has undertaken 3 year review of partnership accord as part of renewal process.
- Developing an 'away from home' strategy; needing to access services brings people into centres away from their home communities.
- Elder in community works with urban members – who are experiencing a lot of issues. He gets the phone call to pick them up from hospital or RCMP – he's providing transportation – interested in integrated care model as well – who are the people to be involved?
- Vina Robinson, Quu-aasa Program Manager
- Robyn flagged mental health first aid as a shared competency priority
- Sandra has regular meetings with NTC health directors as an opportunity to share the Integration work

Action: look into idea of organizing an exchange forum with NTC; multiple opportunities/points of connection to explore together

Action: Sandra to send FNHA/VIHA partnership accord shared work plan – I will send it out with minutes.

Action: connect with Abbie MacPherson, Long Beach Division of Family Practice Coordinator re: joint standing committee with the physicians.

Action: Emmy Manson: Mental Health advisor in FNHA for VIHA – Sandra will ask Emmy if she would like to present at next meeting on the Crisis Response Protocol developed with Island Health

- Nuu-chah-nulth Tribal Council (NTC) creating Careers in Health promotion program – grades 8-10 – training in health careers for grad credits.
- Better at Home could pair up with this

Community Integration Stakeholder Working Group

MINUTES

WCGH - February 11, 2016

Action: connect with Aboriginal Employment Strategy W.G. (Shaunee Casavant, Danielle Watts, Rod O'Connell are members).

Better at Home

- 2 years: have served 87 clients– but have 117 on wait list - \$2,000/year/client – stats are good but not meeting need.
- No financial reserves - We are currently turning away people who need some crisis response i.e. one-time clean. With some recent turn-over in clients now have a financial buffer to address crisis needs – one-offs
- Better at Home is changing; biggest change is no longer offering ongoing housekeeping and light yard work.
- There is now a new menu of services –see updated program introduction.
- new ED has a goal to be more client centred in service delivery, Port Alberni model reflects this more client centred delivery.
- ED making case for more funding and fitting Better at Home into the continuum of care; opportunity to better integrate with Home and Community Care.

Action: ED would like to present to us in April on his provincial integration strategy

- Seniors advocate website: has list of all services and programs seniors are eligible for i.e. subsidy of MSP premiums.
- 5K donation from Potluck ceramics used for information and referral.
- Lack of volunteer bureau Better at Home is hoping to address this with their storefront space- 17 agencies said they would participate.
- Better at Home does not include West Coast – ends at Sproat Lake – goes up to Beaufort.

Hospice volunteers on WC may be interested in Better at Home model.

Action: create information sharing form – so that Better at Home can refer clients to HCC and vice versa

Action: Dr Tom Bailey – Joe would like a presentation from Division of Family Practice re: funding sources – i.e. 85K physician consult/residential care call groups. Wendy could speak to this as well.

Other organizations to join this working group:

School district, Friendship Centre, RCMP, Parks and Recreation.

Subject: Save the date: BC's Spill Response Regime Engagement Workshop

From: WWW ENVMail ENV:EX [<mailto:env.mail@gov.bc.ca>]

Sent: March-09-16 4:37 PM

To: Info Ucluelet <InfoUcluelet@ucluelet.ca>

Subject: Save the date: BC's Spill Response Regime Engagement Workshop

Reference: 297257

March 9, 2016

Her Worship Mayor Dianne St. Jacques

District of Ucluelet

Email: info@ucluelet.ca

Save the Date
April 20 and 21, 2016
British Columbia's Spill Response Regime Engagement Workshop

The Ministry of Environment is hosting a two-day workshop to receive comment from partners on the proposed world-leading spill response regime. I am pleased to invite you to attend the session in Richmond, BC, on April 20 and 21, 2016. Participation is by invitation only.

The workshop is designed to engage participants from parties who would participate under the Province's proposed regime including: oil and chemical producers and transporters; government agencies; First Nations; environmental organizations; and other stakeholders to discuss the proposed regulatory regime as set out in a soon to be released third intentions paper.

This session will provide participants the opportunity to share their knowledge and experience by providing feedback to the Ministry on the proposed regime.

An official invitation will be sent to you in the coming weeks, providing more specifics about the session, including resources to inform your participation. I encourage you to set aside April 20 and 21, 2016, to attend the session in Richmond, BC, and to please RSVP to Sara Bacic via email at Sara.Bacic@gov.bc.ca.

You can find out more information about the engagement process to date, the proposed legislative amendments to the *Environmental Management Act* and the Spill Response Regime Project at www.gov.bc.ca/spillresponse.

Sincerely,

Anthony Danks
Executive Director, Spill Response Regime Project
Ministry of Environment

District of Ucluelet
 PO Box 999
 Ucluelet, BC
 V0R 3A0

February 29, 2016

Re: Regional Education Tourism project

Dear Mayor St. Jacques and Council:

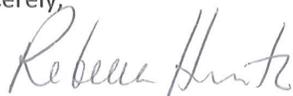
In 2015, The District of Ucluelet, Yuułuʔiłʔatḥ Government, District of Tofino and Tla-o-qui-aht First Nations were brought together by the West Coast Aquatic Management Association to undertake the first phase of an education tourism project. Working collaboratively for 16 months, this project resulted in two key reports: the *Pacific Rim Education Tourism Market Research and Strategy Development Final Report* and the *Capacity Building, Training and Business Incubation Strategy*.

These reports were presented locally from March to September, 2015. As stated in the *Summary of Community/Organization Engagement Sessions* (Tawney Lem, October 30, 2015), all of the communities and organizations engaged indicated that the Clayoquot Biosphere Trust (CBT) was well positioned to serve a convener role for the next steps of this project. The engagement sessions also identified an opportunity and interest in expanding the project to a regional scale by including the communities of Hesquiaht First Nation, Ahousaht First Nation and Toquaht Nation. Since then, the CBT has been contracted to lead the next phase of the Regional Education Tourism project and to invite all local communities to participate.

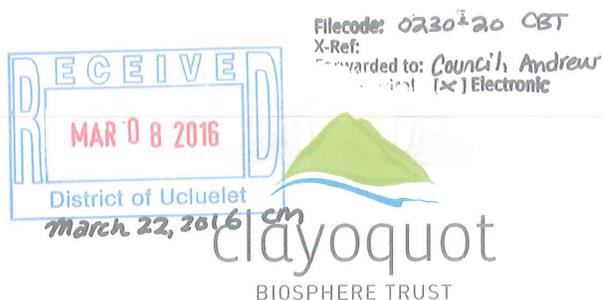
Our initial goal is to convene a working committee of education tourism stakeholders who will actively contribute to the development of education tourism, capacity building, training, and business incubation programs including the creation of a regional education tourism website. This regional committee will be established under the CBT with membership from local communities, organizations with an education mandate, economic development groups, and destination marketing organizations. We have identified a number of local stakeholders and will also be advertising for participation.

Thank you for supporting the vision for education tourism in our region. We look forward to working together to create local opportunities.

Sincerely,



Rebecca Hurwitz
 Executive Director



PO Box 67, 316 Main Street, Tofino BC Canada V0R 2Z0
 T 250.725.2219 F 250.725.2384

clayoquotbiosphere.org



Welcome to Pacific Rim National Park Reserve

Pacific Rim National Park Reserve is in the middle of some amazing rehabilitation projects to restore its infrastructure including roads, shelters, and Green Point Campground. The park reserve is excited to have these projects underway as it means our visitors will be able to enjoy and experience the natural and cultural wonders of the park reserve for many years to come.

Due to the ongoing construction work, we had to close a few areas around the park reserve. We apologize for this inconvenience and are offering free entry to Pacific Rim National Park Reserve until April 30, 2016. We hope you will be back again soon to see the renewed park reserve.

What can I do in the park reserve this March and April?

Schooner Cove Trail (located on Highway 4 south of Tofino)

Follow this twisting boardwalk as it descends through young and old stands of cedar/hemlock forest and Sitka spruce fringe to Schooner Cove beach – a great place to do some tidal pool exploring at low tide! This trail is 1 km one way and has some long flights of stairs.

Long Beach at North Beach Parking Lot (located on Highway 4 halfway between Ucluelet and Tofino)
Put on your walking shoes and make the trek to the very end of the beach to sit in one of Parks Canada's iconic red chairs. Hint: when you get to the rocky outcropping at the end of the beach, look up!

Incinerator Rock (located on Highway 4 north of Long Beach)

Long Beach isn't just famous for its long stretch of sand and sky, it's also one of the best places to catch waves on the west coast of Canada. Put on a (thick) wet suit, take a lesson, and give surfing a try.

Rainforest Trail (located on Highway 4 south of Long Beach)

Explore a world of ancient giants, drifting mists, witches' moss, twisted trees and rainforest wildlife on the Rainforest Trail. Each loop of the trail is 1 km and there are many short flights of stairs.

Willowbrae and Halfmoon Bay Trails (located off of Highway 4, 2 km south of the Ucluelet -Tofino Junction)

Stroll along a path through old growth forest and discover secluded sandy beaches just waiting for your footprints. Halfmoon Bay Trail branches off of Willowbrae Trail 1 km in. Both trails are approximately 1.5 km one way and have long flights of stairs leading to the beach.

Regular updates on infrastructure work in Pacific Rim National Park Reserve are on the web at parks canada.gc.ca/pacificrim, Facebook at www.facebook.com/PacificRimNPR, and Twitter at @PacificRimNPR, or by calling 250-726-3500.

Last Update: 2016-03-16



Parks
Canada

Parcs
Canada

Canada

**District of Ucluelet
Expenditure Voucher**

G-06/16

Date: March 16, 2016

Page: 1 of 3

CHEQUE LISTING:

AMOUNT

Cheques: # 23819 - # 23874	\$	182,579.61
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PAYROLL:

PR 006/16	\$	56,708.45
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<u>\$</u>	<u>239,288.06</u>
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RECEIVED FOR INFORMATION AT MEETING HELD: March 22, 2016

Jeanette O'Connor, CFO

Report: M:\livelapchklx.p
Version: 010003-L58.69.00
User ID: mdsdall

District of Ucluelet
AP Cheque Listing
Cheque # From 023819 To 023874(Cheques only)

Page: 1 of 2
Date: 16/03/16
Time: 16:14:18

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Report: M:\livelaplachklsx.p
Version: 010003-L58.69.00
User ID: mdsodall

District of Ucluelet
AP Cheque Listing
Cheque # From 023819 To 023874(Cheques only)

Page: 2 of 2
Date: 16/03/16
Time: 16:14:19

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
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023853	002	11/03/2016	DC001	DOLAN'S CONCRETE L	UP77511	ROAD MULCH-ROADS A	517.02		517.02	
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Total:							182,579.61	0.00	182,579.61	

*** End of Report ***



STAFF REPORT TO COUNCIL

Council Meeting: MARCH 22, 2016
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: ABBY FORTUNE, DIRECTOR OF PARKS & RECREATION

FILE NO: 1855-03 UBCM

SUBJECT: AGE FRIENDLY ACTION PLAN REPORT

ATTACHMENTS: AGE FRIENDLY ACTION PLAN REPORT
AGE FRIENDLY COUNCIL RESOLUTION

RECOMMENDATION(S):

1. **THAT** Council adopt the Age Friendly Action Plan; **and**
2. **THAT** Council endorse the Age Friendly Resolution.

OR

3. **THAT** Council not accept in whole or in part the recommendations of this report.

PURPOSE:

The purpose of this report is to request Council consideration and adoption of the Age Friendly Action Plan, and - if adoption is successful - that Council endorse the Age Friendly Resolution (attached) for Ucluelet in support of the Action Plan.

BACKGROUND:

The District of Ucluelet received an Age Friendly Grant from UBCM. Barefoot Planning was hired to work with the District and the community to develop an Age Friendly Action Plan. The attachments are a result of this effort.

Respectfully submitted:

Abby Fortune, Director of Parks & Recreation



District of Ucluelet **AGE-FRIENDLY ACTION PLAN**

DRAFT 2016



Prepared for
District of Ucluelet

Prepared by
Barefoot Planning

MESSAGE FROM THE MAYOR

Ucluelet is a very special rural community built by hard working people. Our seniors are an integral part of who we are, and they enrich our community. Therefore, it is exciting – and necessary – to have a plan that respects and enhances the lives of older adults and, as a result, the lives of the entire community.

Our seniors love this community and we, collectively, need to support them in remaining here in Ucluelet.

This document lays out an attainable plan of objectives that can be achieved if we all work together.

The district of Ucluelet is excited to move forward and is anxious to work with our partners to make Ucluelet an extraordinary and safe place for our seniors and elders to live out their lives!

Dianne St. Jacques
Mayor, District of Ucluelet

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C.	Action Planning	35
	Acknowledgements	39

Appendices

Appendix A: Action Plan Map

Appendix B: Context Research

Appendix C: Public Survey Results

Appendix D: Workshop Results



A INTRODUCTION

- 1** Project Context
- 2** Age-friendly Planning Process
- 3** Community Input

1. PROJECT CONTEXT



In early 2015, the District of Ucluelet received an Age-friendly Community Planning grant from the BC Seniors' Housing and Support Initiative. The District then set out to create an action plan that would build on the existing strengths of the community and provide a roadmap into the future.

The District engaged Barefoot Planning, a community planning consultancy, to lead this community-driven process – which involved local context research, a public survey, and community and stakeholder workshops – and develop a set of recommendations that would act as a catalyst for action in the coming years.

This plan is the result of this process and is intended to provide an overview of the process and public input, as well as – primarily – present a relevant and actionable list of strategies for the District to pursue, alone and in collaboration with community partners.

14%
Increase in 65+
residents between
2006 and 2011

The Global Context

In 2006, the World Health Organization launched the Age-friendly Community Initiative, with the goal of adapting structures and services to be more inclusive to the needs and abilities of people from all age groups. Through the subsequent Global Age-friendly Cities Project, the WHO established eight pillars for assessing and developing strategies to create age-friendly communities.

These eight pillars (see sidebar on facing page) provide a framework from which this project was carried out and this plan was structured.

The 8 Pillars

- + Outdoor Spaces & Buildings
- + Transportation
- + Housing
- + Respect & Social Inclusion
- + Social Participation
- + Communication & Information
- + Civic Participation & Employment
- + Community Support & Health Services



What is an Age-friendly Community?

In an age-friendly community, the physical, social, and political environments support people of all ages in meeting their daily needs. Accessible infrastructure, housing, transportation, programming, policies, and services enable independence in seniors and people with disabilities – determining their ability to enjoy autonomy in their lives. Moreover, age-friendly communities promote a high quality of life, comfort and security, and meaningful participation by accommodating the physical, behavioural, economic, and social changes a person experiences over time.

While this project focuses on adults over the age of 55, an age-friendly community benefits residents of all ages. For example, safe, accessible pedestrian infrastructure provides security and comfort to children, parents pushing strollers, and those with mobility challenges. Senior services relieve families of stress and provide a higher quality of life for older adults. And, intergenerational programs build mutual respect, strengthen community bonds, and provide learning opportunities for all ages.

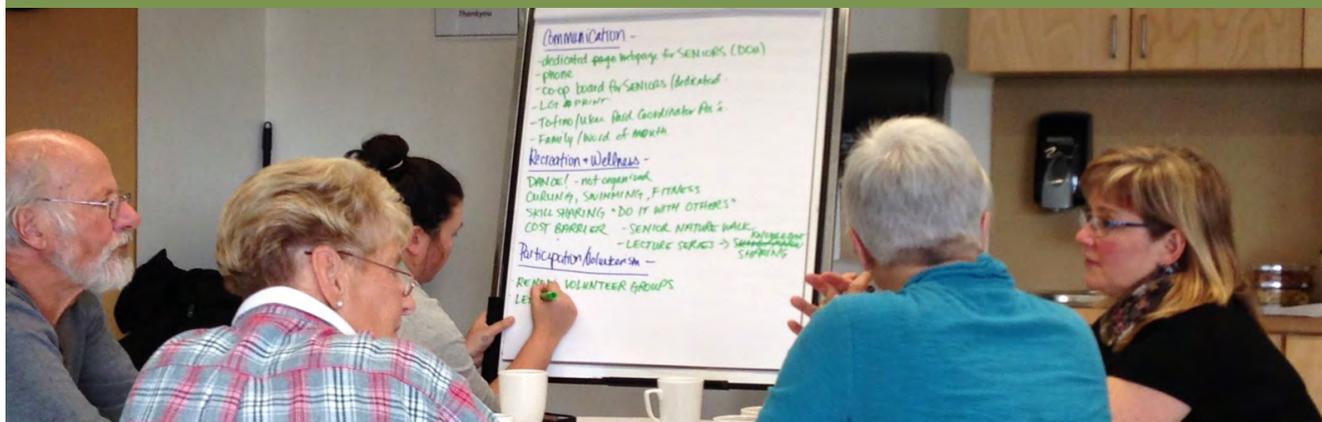
The Ucluelet Context

While relatively young, with a median age of 38 (compared to 45 for the region), the District is aging and growing. Between 2006 and 2011, the percentage of residents over 65 increased from 21% to 24%. Signs suggest that this demographic continues to grow. Additionally, the population saw a 9.4% growth between 2006 and 2011 (compared to 7% provincially), after years of minimal growth.

However, as with most rural and remote communities, the District struggles with some key issues that affect seniors, their quality of life, and so their ability to age in place. Such issues include transportation and mobility, housing, healthcare, and a small tax base for developing accessible infrastructure. These factors play a particular role in the lives of older seniors (70 and older) and their likelihood to stay in Ucluelet.

That said, Ucluelet has a number of existing strengths. The Community Centre provides space and programming for all ages; local trails allow access to pristine nature for more able seniors; Seview seniors housing serves both its residents and other seniors in the community; and emerging resource and service agencies have the potential to support a high quality of life for seniors in the community.

2. AGE-FRIENDLY PLANNING PROCESS



The process for this age-friendly action plan consisted of three primary phases: Context Research, Public Engagement, and Plan Development.

Context Research – Policy Assessment & Best Practices

Initially, using the 8 Pillars as a framework, the Barefoot Planning team conducted an in-depth assessment of the local policy context, reviewing relevant documents, including the *Official Community Plan*, *Transportation Plan*, and *Parks and Recreation Master Plan*.

This research was supplemented by a review of best practices from other relevant communities, in which relevant practices were identified to inform the development of this plan.

Public Engagement – Community Assessment & Next Steps

Next, a public engagement phase was implemented, consisting of a public survey, ‘pop-up’ engagement, and several stakeholder workshops.

The public survey was developed to engage community members of all ages and produce a snapshot of the District and identify key issues in the community. The survey process involved two significant features: First, the survey was developed collaboratively with local stakeholders via a project launch workshop, which also helped to generate awareness of the project. And, second, the Barefoot Planning team engaged with local residents and seniors at Ukee Days, facilitating informal dialogue about age-friendly issues in the community as well as increased survey uptake.

83+

public survey
respondents

The project focus then shifted from identifying issues to generating potential next steps. Two stakeholder workshops were held to tap the expertise of residents, service providers, and District staff. The sessions were based on the World Cafe format, in which rounds of dialogue build on each other, addressing key themes in order to generate solutions and connect ideas. This, in turn, led to the identification of those next steps that are most relevant, meaningful, and actionable. Participants included District staff, members of council, Forest Glen staff and residents, service providers, and other older Ucluelet residents.

Plan Development – Putting It All Together

Based on the stakeholder input, a draft list of recommended next steps was developed. An iterative process was employed to further refine these recommendations into a series of Objectives and Recommended Strategies, which form the core of this plan. An action planning workshop was then held to help prioritize these strategies and focus on the development of an implementable plan.

PROJECT OVERVIEW & TIMELINE

May 2015	Assessment of local policy and review of relevant best practices.
Jun-Jul 2015	Survey development workshop, public lecture, Ukee Days pop-up.
Sep-Oct 2015	Stakeholder workshops to generate potential next steps.
Nov 2015	Iterative development of draft recommendations.
Jan 2015	Action planning workshop to inform implementation plan.
Feb 2016	Final Action Plan development and submission.

3. AN AGE-FRIENDLY CULTURE



In becoming an age-friendly community, the District of Ucluelet, local stakeholders, and residents need to develop a culture of age-friendliness. In other words, these partners need to collectively foster a community where residents can age in place, feel respected, be independent, and achieve a high quality of life.

Internally, the District can catalyze this evolution by making a commitment to an age-friendly future and by reinforcing a corporate culture that will take the District there.

To successfully implement the strategies recommended in this plan and move this initiative forward, the District will need to:

- + Take an age-friendly perspective to all community issues;
- + Ensure an integrated, inter-departmental, cross-agency approach to key issues;
- + Build civic advocacy and advisory capacity;
- + Strengthen internal and external connections; and,
- + Engage on-going support from provincial and federal agencies.

THE DISTRICT'S ROLE

Moreover, the District must play a key role in the implementation of this plan, including but not limited to:

- + Being (or identifying) a local champion to advocate for and carry initiatives forward;
- + Communicating information and raising community awareness about planning initiatives;
- + Leading or providing support services on key initiatives;
- + Providing space and funding where appropriate;
- + Planning and policy development;
- + Initiating and developing partnerships with service providers, businesses, community organizations, and public agencies;
- + Supporting or leading communication efforts and supporting the provision of information; and,
- + Initiating action planning on an annual basis and monitoring its progress.

B AN AGE-FRIENDLY UCLUELET

-	The 8 Pillars – A Framework	
1	Outdoor Spaces & Buildings	
2	Transportation	
3	Housing	
4	Respect & Social Inclusion	
5	Social Participation	
6	Communication & Information	
7	Civic Participation & Employment	
8	Community Support & Health Services	

THE 8 PILLARS – A FRAMEWORK



Throughout the process of this action plan, the WHO's 8 Pillars of age-friendly communities acted as a guiding framework – for research, survey development, workshop format, and the content of this report. While very broad in scope, these pillars necessarily guide us to reflect on all aspects of community that affect older adults and those with mobility challenges.

This section (*B. An Age-friendly Ucluelet*) is really the core of the Age-friendly Action Plan. For each pillar, a complete synthesis of the project findings has been provided:

- + **Common Barriers** are community issues identified in the context research, public survey, and workshops.
- + **Key Voices** are notable findings from the survey along with quotes from residents via the survey and workshops.
- + **Current Practices** indicate initiatives and assets that presently benefit older adults in Ucluelet.
- + **Next Steps** are local age-friendly objectives and the recommended strategies to begin achieving those objectives.

The next section (*C. Implementation*) will further refine these detailed recommendations into a short list of strategies for the District to initially consider and undertake.

SUMMARY OF THE 8 PILLARS



Outdoor Spaces & Buildings

The natural and built environments support the access and active involvement of seniors and those with mobility challenges in the community.



Transportation

Older adults are able to get around their community conveniently and safely using public, private, and active forms of transportation.



Housing

Seniors have access to safe, accessible, affordable housing that is well-located and allows them to age in place.



Respect & Social Inclusion

The community is respectful of and dignifies older adults and welcomes their active involvement in all aspects of society.



Social Participation

Older adults have opportunities to build meaningful social connections and participate in leisure and cultural activities.



Communication & Information

Older adults are aware of the programming and services available to them and have ready access to relevant, up-to-date community information.



Civic Participation & Employment

Seniors have the opportunity to participate in civic decision-making and have sufficient opportunity to contribute to the community via paid or unpaid work.



Community Support & Health Services

Seniors have access to the support and services they need to remain healthy and independent.

1. OUTDOOR SPACES & BUILDINGS



Identified Barriers

- + Need for improved walkways and pathways that are accessible for those with mobility challenges (e.g., trails that accommodate a senior using a walker).
- + Additional public seating on main streets, playgrounds, and near the waterfront.
- + Some seniors struggle with heavy doors and steps at local businesses (e.g., the banks).
- + The parking lot at the Ucluelet Community Centre (UCC) needed upgrading for accessibility (upgrade completed during project process).

Key Voices

- + “Seniors have trouble with the sidewalks and surfaces around the Co-op, which is really a community hub.”
- + “I have trouble with the heavy doors at the bank and the UCC – I know there’s an easy solution.”
- + “Seniors need bathrooms and benches a lot more than others – and we lack both.”
- + “Ukee Scoops, Oceans pet food, and other local places are inaccessible by wheelchair.”

Current Practices

- + The District is working to assess and improve accessibility at the UCC.
- + Tugwell Field will be receiving accessible public washroom facilities.
- + Budget set aside for wheelchair mats to improve beach access.
- + Forest Glen offers a seniors-oriented centre.
- + Plans in place to build a new parking lot at Big Beach with improved accessibility – partnership between the District and the Wild Pacific Trail Society.

NEXT STEPS: OBJECTIVES & STRATEGIES

Objective #1: Develop an all ages park and/or trail with a focus on physical activity and accessibility for older adults.

Recommended Strategies

- + Investigate a trail link between the UCC and Forest Glen that acts as a rainforest fitness trail and greenspace.
- + Work collaboratively with local seniors (and youth) to develop a wishlist and potential design elements and amenities.
- + Employ age-friendly accessibility standards in the design.
 - + Resources include Parks Canada *Design Guidelines for Accessible Outdoor Recreation Facilities* and Campbell River's *Design Considerations for Accessible Parks & Trails*.
- + Explore partnerships and grant opportunities to help fund the park – e.g., BC SHSI and the New Horizons for Seniors program.



Objective #2: Improve access to community buildings.

Recommended Strategies

- + Establish policy direction for accessibility in the upcoming OCP update and subsequent policy development.
- + Work to mitigate barriers to entry and consider developing an age-friendly certification program for local businesses.



Objective #3: Improve access to public washroom facilities.

Recommended Strategies

- + Seek ways to extend access hours (e.g., at the aquarium).
- + Improve signage for public washrooms.
- + Explore ways to add additional public washrooms – e.g., Resort Municipality Initiative funding.



Objective #4: Improve access to trails, parks, and viewpoints.

Recommended Strategies

- + Expand and implement plans to provide accessible sections of local trails (e.g., Wild Pacific Trail), now and into the future.
- + Evaluate locations for better lighting at key locations.
- + Explore options of an accessible / drive-up viewpoint.



2. TRANSPORTATION



Identified Barriers

- + The District has limited capacity to provide regional transportation – partnerships are required.
- + Need for more and improved crosswalks and sidewalks, particularly on Peninsula Rd., Main St., and Bay St.
- + Lack of public transportation options.
- + Lack of transportation for out-of-town medical and non-medical trips (e.g., shopping, entertainment).
- + Lack of shuttle bus services between Tofino and Ucluelet.
- + Lack of a coordinated volunteer driver program or ridesharing service.

Key Voices

- + “The routes between the school, Forest Glen, and downtown need to be made wheelchair friendly.”
- + “They should lower the speed limit in the village.”
- + “Our uneven and broken sidewalks are a challenge for seniors.”
- + “We need a volunteer driver service to take seniors to appointments, shopping trips, when available.”
- + “There is a real demand for out-of-town trips for entertainment.”

Current Practices

- + The District is supporting Wheels For Wellness for door-to-door non-emergency medical travel.
- + There is some volunteer driver capacity but a lack of coordination and communication.
- + Excellent nature trails – although, accessibility for those with mobility challenges is a constant challenge.
- + Taxi service available but not economical.

NEXT STEPS: OBJECTIVES & STRATEGIES

Objective #1: Improve the pedestrian environment for seniors.

Recommended Strategies

- + Support the pedestrian strategies set forth in the *Transportation Plan* (see Appendix B. for key takeaways from the plan), with an emphasis on pedestrian safety and pathway enhancements.
- + Explore economical and short-term ways of improving key sidewalks and curb conditions, including Peninsula Road, Matterson Avenue, Main Street, and surrounding the Co-op.
- + Install additional seating along key pedestrian routes and sites.
- + Consider the value of lowering the posted speed limit in town.
- + Identify locations for new crosswalks in town, particularly on Peninsula Road, Main Street, Matterson Drive, and Bay Street.
- + Enhance the visibility and safety of key existing crosswalks, particularly along Peninsula Road.
- + Consider upgrades such as lighting, a pedestrian-activated crossing signal, and raised crossing on Peninsula Road at Main Street.



Objective #2: Support the development of convenient and affordable transportation options for medical and non-medical trips for older adults.

Recommended Strategies

- + Support a suite of options, including a coordinated volunteer driver program, a mini bus for out-of-town trips (shopping, events, etc.), and Wheels for Wellness as a joint service for trips out of town.
- + Explore a suite of funding options and partnerships, including Provincial grants, Federal grants, and partnerships with agencies in Tofino and Port Alberni.



Objective #3: Improve parking for and access to key beaches, parks, and trails.

Recommended Strategies

- + Evaluate parking solutions and access to Big Beach in coordination with the UCC.
- + Explore ways to provide accessible transportation to trails for seniors.



3. HOUSING



Identified Barriers

- + Seasonal population growth poses housing challenges.
- + Lack of accessible, affordable housing that is well taken care of.
- + Lack of in-home care options.
- + Demand for Forest Glen to be expanded.
- + Inadequate housing options that support aging in place (e.g., seniors housing, cooperative housing, cohousing, smaller units, etc.).

Key Voices

- + “The seasonal and transient population booms create major housing challenges.”
- + “I want to move into Forest Glen, but there are only so many units.”

Current Practices

- + Forest Glen provides both affordable seniors housing and assisted living units.
- + Affordable housing units previously secured through development agreements. Though, units have not been built.

NEXT STEPS: OBJECTIVES & STRATEGIES

Objective #1: Support the development of more attainable (affordable) and accessible housing for seniors in Ucluelet.

Recommended Strategies

- + Undertake a housing study that seeks to identify the future housing needs of Ucluelet's aging population and explore ways to meet those needs.
- + Engage with Forest Glen, Island Health, BC Housing, and local partners regarding the opportunity to expand Forest Glen.
 - + Explore funding opportunities as well as alternative development models and partnerships.
- + Investigate the feasibility of additional senior-oriented housing developments (e.g., cohousing, modular cluster housing) in the area around Forest Glen and the UCC.

Objective #2: Improve the accessibility standards of housing in Ucluelet.

Recommended Strategies

- + Advocate for the development of adaptable housing standards and/or guidelines to guide future development in Ucluelet.
 - + Incorporate related policies into upcoming OCP update.



4. RESPECT & SOCIAL INCLUSION



Identified Barriers

- + A desire for greater inclusion of seniors in community events and for more seniors-oriented community events (e.g., music, lectures, bingo, walks).
- + Challenge to build community and inclusion with seasonal population and quiet off-seasons.
- + Desire for more opportunities to document and share local knowledge and wisdom held by seniors in the community (e.g., through school partnerships, a museum, a historical society).

Key Voices

- + “Group trail walks, nature walks would be a good way to get seniors and others together.”
- + “Some seniors prefer more casual, less crowded events.”
- + “Some of us seniors need someone to come grab us and pull us out to events. We want to come but usually don’t... I guess we are lazy on our own.”

Current Practices

- + The District has had success in engaging with seniors and increasing involvement.
- + The District continues to improve building and open space accessibility (e.g., at the UCC).

NEXT STEPS: OBJECTIVES & STRATEGIES

Objective #1: Welcome and encourage the inclusion of seniors at community events.

Recommended Strategy

- + Establish simple but meaningful accessibility guidelines for community events (e.g., Ukee Days), with consideration given to communicating with seniors as well as the provision of accessible transportation, seating, washrooms, and other facilities.

Objective #2: Find more ways to actively celebrate older adults in the community.

Recommended Strategies

- + Establish an event or program associated with Seniors Week, International Day of Older Persons, Grandparents Day, Family Day, or another similar occasion.
- + Evaluate the feasibility of a Bench Dedication program to acquire new street furniture and honour seniors in the community.
- + Consider establishing an award or recognition program that honours the contribution of older adults (and residents of all ages) in the community.

Objective #3: Improve connection with isolated seniors and support their inclusion in the community.

Recommended Strategies

- + Explore the establishment of a volunteer seniors outreach program that works to engage isolated seniors and encourage their involvement in local events and programming.
- + Support the development of a brochure or similar communication material to welcome and inform older adults that are new to the community.



5. SOCIAL PARTICIPATION



Identified Barriers

- + Timing and cost of programming can be challenging for seniors, as can the winter climate.
- + Lack of cultural and knowledge-/skills-based programming at the UCC.
- + Some seniors feel isolated and have expressed a need for more community outreach.
- + Lack of accessible transportation for seniors to events.
- + Need for more appropriate seating at community events (e.g., comfortable, in the shade).
- + Lack of senior-oriented programming, including drop-in and meet-up style sessions (e.g., arts, crafts, music, talks, walks).

Key Voices

- + “Music, arts, crafts! There are a lot of socially-oriented programs that seniors would like to get involved with.”
- + “Many of us would like to learn more about technology.”
- + “Transportation can be a barrier to seniors getting involved.”

Current Practices

- + Ucluelet Parks & Recreation provides successful physical fitness programming for seniors (e.g., Tai Chi and Qigong); though, more opportunities exist.
- + Ucluelet Parks & Recreation Subsidy Program offers reduced program fees to eligible residents of Ucluelet.

NEXT STEPS: OBJECTIVES & STRATEGIES

Objective #1: Explore new seniors and intergenerational programming.

Recommended Strategies

- + Evaluate the program needs of seniors and consider adding additional programming – e.g., wellness, arts, technology, skills training.
 - + Consider the timing of programming and related transportation challenges for some seniors.
 - + Look for ways to provide opportunities to learn and share – lecture series, technology classes, and nature walks.
 - + Explore trends in successful seniors programming (e.g., pickleball), with an emphasis on wellness and the arts.
- + Explore alternative, socially-oriented programming.
 - + Give consideration to drop-in style activities, like ‘Ukee Talks’ daytime lectures or ‘Do it with Others’ (e.g., knitting, painting, drawing, other arts and crafts, music).

Objective #2: Improve the accessibility of existing and new programming for seniors.

Recommended Strategies

- + Explore ways to offer ‘low barrier’ program rates and drop-in fees for lower-income seniors, in order to encourage participation and support active living in all older adults.
- + Give consideration to drop-in formats with no commitment and convenient hours for seniors.
- + Improve related communication with seniors and consider involving seniors in the development of program ideas.

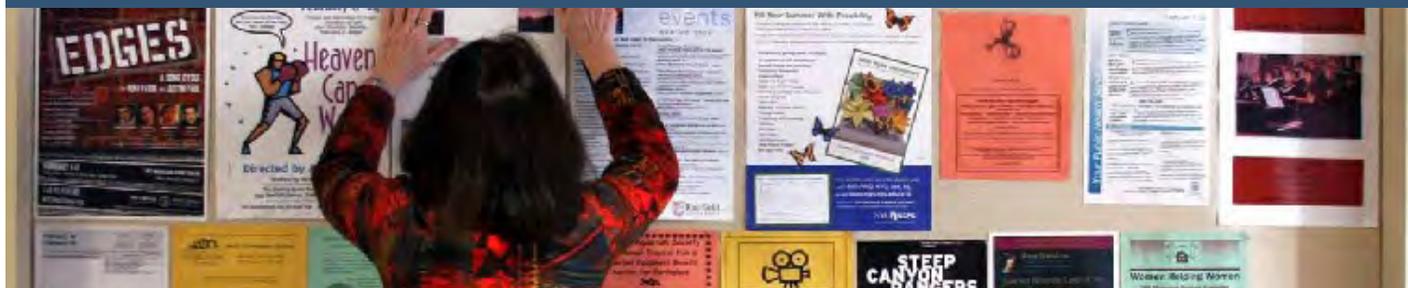
Objective #3: Support the development of a program for out-of-town events and functions.

Recommended Strategies

- + Work with local partners to develop programming for regular out-of-town leisure trips and activities for seniors, including holiday shopping, theatre, casino, bingo, etc.
- + Explore funding and transportation options with local stakeholders, partners (e.g., District of Tofino), and entrepreneurs.



6. COMMUNICATION & INFORMATION



Identified Barriers

- + Lack of a central resource for relevant seniors information – physical location, print location, online location.
- + District and community websites could be improved to better serve older adults.
- + Need to formalize and/or expand existing informal communication and support networks.

Key Voices

- + “Working the way through the maze of telephone trees is hard for some seniors.”
- + “Many seniors use the internet. An online hub for seniors would be useful.”

Current Practices

- + Informal communication networks and ‘key communicators’ are reasonably effective in spreading information and keeping tabs on seniors.
- + Newspaper listings, the UCC supplements, and posters are all useful in communicating with seniors.
- + District website is useful but is just one platform for communication and information.

NEXT STEPS: OBJECTIVES & STRATEGIES

Objective #1: Improve the coordination and communication of seniors information and opportunities in Ucluelet.

Recommended Strategies

- + Champion the creation of a Seniors Resource Centre or portal.
 - + Work with local partners to fund a centre for the coordination and communication of seniors information, volunteerism, involvement, support services, and housing.
 - + Consider partnering with agencies in Tofino.
 - + Explore provincial (SHSI) and federal (New Horizons for Seniors) grant opportunities.
- + Identify one or more public locations (e.g., at the UCC) to create a bulletin board for up-to-date news and resources.
- + Support the development of a database of services for seniors, and reach out to locals that may want to offer their skills.
 - + Offer online and published hard copies via community bulletin board, doctors office, UCC, etc.
- + Create a District mailing list, poster/lightboard locations, and flyer distribution for seniors and senior-related information.
 - + Evaluate the need and potential for a registry of all seniors in Ucluelet, for emergency and non-emergency purposes.
 - + Similarly, evaluate the potential for a formal phone tree to reach older adults – isolated ones, in particular.
 - + Utilize existing groups, like the Sunshine Club and Hospice volunteers.

Objective #2: Strengthen bonds with local stakeholders, partners, and First Nation communities.

Recommended Strategies

- + Explore ways to reach out to local First Nations, particularly Elders, to identify needs as well as areas of mutual support and interest.
- + Consider hosting a biannual or quarterly Seniors Forum, with local stakeholders, businesses, and community groups.
- + Consider hosting a community-to-community dialogue that connects stakeholders in Ucluelet, Tofino, and local First Nation communities to seek win-win partnerships and initiatives.



7. CIVIC PARTICIPATION & EMPLOYMENT



Identified Barriers

- + Need for a more coordinated and better communicated volunteer opportunities.
- + Concerns over amount of commitment needed to volunteer and contribute to the community.
- + Need to overcome the barriers to volunteering – awareness, coordination, mobility and health issues, motivation and incentives.

Key Voices

- + “Some volunteers are overburdened and some people are struggling to find volunteer work.”
- + “A volunteer fair could be a good way to link seniors with the right volunteer opportunities.”

Current Practices

- + The District is exploring an “Ask Me” program, which could be linked to a senior ambassador program.
- + The District is exploring a walking tour initiative, which would be linked to local history and culture and could involve seniors.
- + The District has a Volunteer of the Year Award for local residents, including seniors.

NEXT STEPS: OBJECTIVES & STRATEGIES

Objective #1: Increase the civic participation and active engagement of older adults in civic decision-making.

Recommended Strategies

- + Research the development of a Seniors Advisory Committee to Council and/or the Ucluelet Recreation Commission that represents the needs of local seniors.
- + Advocate for the establishment of a proactive neighbourhood or residents associations in Ucluelet, and explore the inclusion of an Elders Council in support of this body.
- + Further identify effective ways of targeting older adults in community consultations, utilizing media channels most used by seniors.



Objective #2: Recognize and honour the community contributions of older adults in Ucluelet.

Recommended Strategy

- + Help develop more recognition programs that award and celebrate the contributions and achievements of seniors (and others) in the community.



Objective #3: Increase the active engagement of older adults in the community.

Recommended Strategies

- + Consider hosting a Volunteer Fair to promote volunteer opportunities and volunteerism in the community.
- + Explore intergenerational volunteer opportunities.
 - + For example, school partnerships in which seniors mentor students, students support seniors with technology, or students capture local history through a film project.
- + Consider a volunteer local ambassador program that hires older adults to greet tourists and welcome newcomers.
- + Foster and utilize older adults trained in emergency services as an asset to the community.



8. COMMUNITY SUPPORT & HEALTH SERVICES



Identified Barriers

- + Inadequate and poorly understood in-home health and support services.
- + Limited health services available in town, including limited clinic hours.
- + Limited specialists available in town and on a regular basis.
- + Desire for more affordable home support services (e.g., housekeeping, maintenance, yard work).
- + Need for affordable transportation to out-of-town medical appointments, as well as support.

Key Voices

- + “We need more home healthcare options – particularly affordable ones.”
- + “Something like Meals on Wheels would be a real asset.”
- + “More specialists are definitely needed – like a physiotherapist, audiologist, etc. – but it is hard to attract them to such a small community.”

Current Practices

- + Existing medical services include ambulance, clinic (4 days/week), telehealth in Mental Health office, dentist (Tofino), optometrist, and physiotherapist (every 2 weeks).
- + Forest Glen has an accessible tub, open to the public (via nurses).
- + There is grocery delivery available from the Co-op.
- + Wheels for Wellness initiative began in 2016.

NEXT STEPS: OBJECTIVES & STRATEGIES

*Many of these initiatives are beyond the capacity of the District. However, political support and advocacy from the District remains a vital role in achieving these objectives.

Objective #1: Support the improvement of health care services available to seniors in Ucluelet.

Recommended Strategies

- + Support an investigation of ways to increase the local health care capacity; e.g., extended clinic hours, on-call nurses, alternative service provision, visits from professionals, recruitment of doctors and community health care workers.

Objective #2: Build on existing illness prevention and health promotion initiatives in the community.

Recommended Strategies

- + Work with local partners to encourage active living, healthy eating, and more educational and recreational opportunities for older adults – including programming at the UCC.
- + Consider a campaign to educate older adults about the multiple health benefits of participation in recreational activities.

Objective #3: Improve the communication and understanding about existing health services and the health care system.

Recommended Strategies

- + Encourage Island Health, community service providers, a new Seniors Resource Centre, and other partners to establish a navigation guide – or coordinator – to assist older adults and families in gaining awareness and accessing relevant services.
- + Encourage improved transportation to medical services in Tofino to help relieve the demand for services in Ucluelet.

Objective #4: Support improved transportation options for in- and out-of-town medical appointments and services.

Recommended Strategies

- + Encourage a new volunteer driver program and an expanded Wheels for Wellness to better meet local needs.
- + Support a volunteer patient support program that accompanies older adults to out-of-town appointments.



C ACTION PLANNING

- 1 Recommended Actions**
- 2 Making It Happen – Action Planning**

1. RECOMMENDED ACTIONS



This community-driven action plan is founded on the meaningful involvement of the residents and organizations that make up the Ucluelet community. The project process was anchored by four collaborative and solution-oriented workshops, each with its own purpose in developing an actionable (i.e., containing practical step able to be implemented) age-friendly plan.

The first was a survey workshop, which helped identify the key issues in the community and ensure the right questions were asked in the survey. The second and third workshops were intended to generate as many solutions and possible strategies as possible. The fourth and final workshop was an action planning workshop to define those next steps that were most meaningful to the community, including those actions implementable in the short and longer term.

The action list on page 37 features a refined set of 10 recommended strategies for the District to consider in an initial phase of implementation. Moreover, Appendix A. provides an illustrative map of some of the priority pedestrian infrastructure upgrades..

10
prioritized actions
identified for
implementation

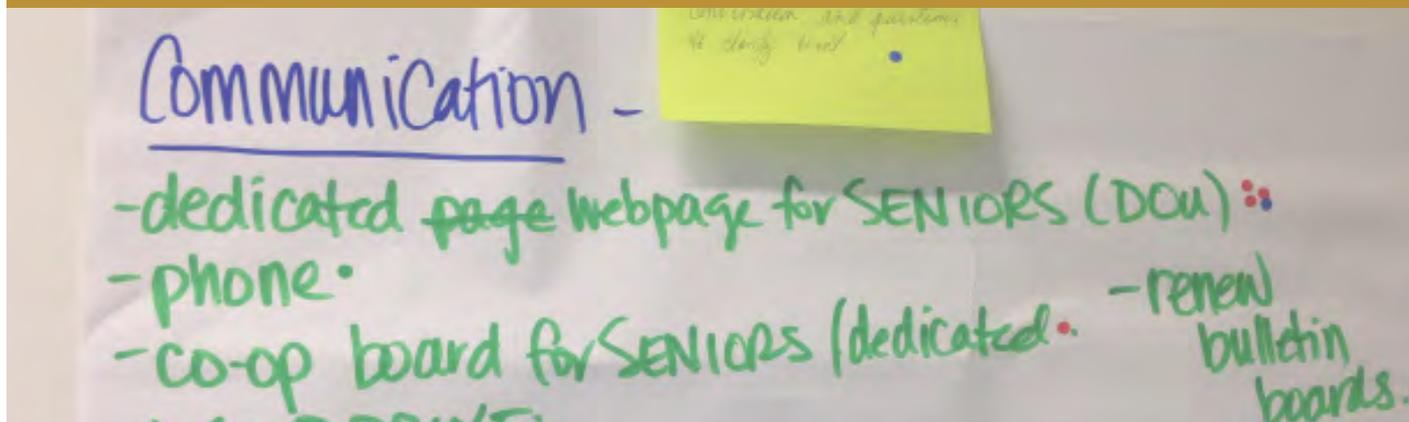
Several key objectives emerged that reflect the common barriers in the community and the unique local context for this age-friendly action plan.

Common Objectives

- + Communication of information for older adults;
- + Coordination of resources, including volunteerism and support services;
- + Meaningful social, recreational, and wellness activities for seniors;
- + Accessible planning, engineering, and design standards;
- + Identification of small changes that may make a big difference;
- + Strengthening partnerships and relationships; and,
- + Fostering social connectedness and reaching isolated seniors;

#	Action Name	First Steps	Next Steps	Lead(s)
1	Seniors Resource Hub (SRH)	Work with partners to evaluate funding and location options for a Seniors Resource Hub.	Establish a hub and outreach position for seniors information and communication.	DOU Parks & Rec Seview Seniors WCRS (District of Tofino)
2	Communicate Information	(a) Develop a communication strategy for older adults; and (b) start a seniors bulletin board in one or more locations (e.g., UCC).	Create (a) a webpage linking to seniors information; (b) a monthly seniors newsletter; and (c) an annually-updated seniors brochure.	SRH DOU Parks & Rec Seaview Seniors
3	Seniors Programming	(a) Pilot a series of 'Ukee Talks' events and (b) evaluate seniors programming preferences and emerging trends.	Develop and trial new programs with a focus on wellness, arts/crafts, and music.	DOU Parks & Rec
4	Sidewalks, Crossing, and Pathways	Evaluate funding opportunities for pedestrian upgrades that benefit seniors directly.	Incrementally improve local sidewalks and crossings that seniors frequent (see App. A.).	District of Ucluelet
5	Transportation	Support Wheels for Wellness, and explore funding and partnerships for out-of-town trips.	Develop programming for out-of-town leisure trips and West Coast travel.	District of Ucluelet SRH District of Tofino Seview Seniors
6	Public Washrooms	(a) Increase hours of Aquarium washroom, and (b) apply for RMI funding.	Build one or more new public washrooms in key areas (see App. A.).	District of Ucluelet
7	Seniors Forum	Evaluate the feasibility of a Seniors Forum and develop a format and list of possible attendees.	Host an annual or biannual Seniors Forum with local stakeholders.	DOU Parks & Rec SRH District of Tofino
8	Volunteer Coordination	(a) Work with local partners to identify a body to coordinate seniors volunteerism; (b) consider and potentially host a volunteer fair.	(a) Develop a coordinated volunteer system for seniors; (b) establish a volunteer-led local ambassador program.	District of Ucluelet SRH WCRS Ucluelet Chamber of Commerce
9	Cultural Inclusion	(a) Begin a dialogue with First Nations re seniors issues and possible win-win initiatives.	Host a community-to-community forum to with local First Nations to discuss partnerships.	District of Ucluelet SRH
10	Isolated Seniors	Work with local partners to develop a list of all local seniors and related support people.	Work with local partners to establish a communication and transportation strategy to increase social inclusion.	SRH District of Ucluelet

2. MAKING IT HAPPEN – ACTION PLANNING



Beyond the specific action items recommended on page 37, there are several overarching, strategic “next steps” to help make this plan ‘happen’.

Annual Action Planning

To make real progress, this Age-friendly Action Plan must be a living document that is annually revisited to review completed or on-going actions, evaluate outcomes, assess current conditions and opportunities, and re-establish a prioritized list of actions for the following year.

This action planning process could be employed in conjunction with a Seniors Forum that brings together relevant stakeholders on a biannual or, at least, an annual basis.

Strengthen Partnerships

A clear need that emerged from this planning process was strengthened connections and better coordination between community partners – the District, Seaview Seniors Society, Island Health, West Coast Community Resource Society, local service providers, and others.

Age-friendly Culture

As already addressed in Section 1 of this report, to truly become age-friendly, the Ucluelet community must embrace a culture of age-friendliness. This means business are inclusive of all ages and abilities; local service providers build partnerships to achieve age-friendly objectives; and public agencies understand and work to meet the different needs of all residents.

The District of Ucluelet can take the first – and perhaps most important – step in ‘making it happen’ by committing to a age-friendly corporate culture.

The District needs to find ways to initiate and catalyze such improved partnerships. Doing so will broaden the ownership of this plan and so improve the likelihood of its on-the-ground implementation.

There are three key ways that the District can do this:

- + As noted previously, develop a Seniors Forum that brings stakeholders together to discuss seniors issues in Ucluelet and engages them in an annual action planning process;
- + Engage local partners to take ownership of recommended strategies in which their organization is the lead; and,
- + Engage local partners to make a commitment to supporting the objectives and strategies of this plan and to helping raise awareness about on-going age-friendly initiatives and issues.

Seek Funding and Explore Sub-Strategies

Provincial grants, federal grants, partnerships, and other funding options should be pursued as a means to support or jump-start priority strategies in years to come. Some funding streams include:

- + The Province's Seniors' Housing and Support Initiative provides Age-friendly Community Planning and Project Grants (which funded this plan);
- + Employment and Social Development Canada funds a New Horizons for Seniors Program, which funds seniors initiatives across the country;
- + PlanH (BC) offers Healthy Communities Capacity Building Grants for small, rural, and remote communities; and,
- + Resort Municipalities Initiative funding that supports small, resort-based communities in BC.

Moreover, as funding programs and partnerships are identified, the District should be opportunistic in seeking smaller scale sub-strategies that complement those strategies identified in this action plan.

Monitor and Adapt

Two levels of monitoring should be used to strengthen the implementation of this plan, as already directed by the District OCP.

- + Strategies undertaken could be monitored and evaluated over time. This would inform decision-making, allow initiatives to be adapted and improved, and provide transparency regarding implementation success. A special emphasis should be placed on funded projects.
- + The District could monitor age-friendly indicators (like those in the public survey) over time, in order to identify trends and track progress in the community as a whole. This monitoring would help inform annual action planning and could be used to raise awareness and build enthusiasm for age-friendly initiatives.

Acknowledgements

The District would like to recognize the important contributions made by the following groups and individuals in developing this plan.

From the District of Ucluelet...

Abby Fortune	KK Hodder
Councillor Randy Oliwa	Councillor Marilyn McEwen

From the community...

Jan Draeseke	Denise Sveinson
Pam MacIntosh	Sandy Leslie
Hans Terlingen	Robert Zurowski
Dave MacIntosh	Carol Astrom
Marcie DeWitt	Rita Strom
Marie McVey	Ann Branscombe
Nancy Lagana	Maggie Brown
Anne Gudbranson	Roger Gudke
Patricia Sieber	Elisa White
David White	Alan Anderson
Leslie Anderson	Stephanie Prewitt

Consultant team...

Evan Peterson – Barefoot Planning
 Juliet Van Vliet – Resolve Planning Services
 Elaine Gallagher – Gerotech Research Associates





District of Ucluelet

AGE-FRIENDLY ACTION PLAN RESOLUTION

WHEREAS older persons are under-represented in our workforce and in our community life;

AND WHEREAS older persons desire and deserve to fully participate in and contribute to the social and economic well-being of our community;

AND WHEREAS the Age-Friendly Action Plan initiative is compatible with and supports other community efforts;

BE IT IS RESOLVED THAT the District of Ucluelet will actively participate, support, promote and work to implement the Age-Friendly Action Plan initiative to assess and improve accessibility and inclusion of older persons in the community.



Monthly Motion Status Report

Period Covered: June 2015 – February 2016
Prepared for: March 22, 2016 Council Meeting

Council Meeting Date: June 9, 2015

Res. No.	Status	Motion
2015-159	Complete	<p>It was moved by Councillor Noel and seconded by Councillor Oliwa THAT the June 2, 2015 Committee of the Whole Recommendations (a through e) be adopted as a block.</p> <ul style="list-style-type: none"> a. THAT Council direct District staff to contact Ucluelet Secondary School to engage on how to implement emergency planning programming using the new digital sign. b. THAT the digital sign at Ucluelet Secondary School be used for community event programming in addition to emergency planning. c. THAT the digital sign at Ucluelet Secondary School be altered to show the temperature in Celsius. d. THAT the District put out a press release to announce the hiring of two seasonal bylaw services ambassadors and to provide the public with information on the mandate of these positions and the procedure for making bylaw inquiries or complaints. e. THAT the District contact the Canadian Coast Guard to request their plans for keeping the grounds at Amphitrite Point maintained, to the same standard they have been for the past 25 years, this season and into the future. <p><i>Items a - d Complete</i> <i>Item e - Letter sent to Canadian Coast Guard on June 16, 2015. Follow up attempts have been made, without success.</i></p>
2015-160	In Process	<p>It was moved by Councillor Mole and seconded by Councillor McEwen THAT staff be directed to bring forward a policy that addresses the issues in Whispering Pines Trailer Park.</p> <p><i>Policy is in the hands of the Park owner(s).</i></p>

Council Meeting Date: July 14, 2015

Res. No.	Status	Motion
2015-186	In Process	<p>It was moved by Councillor Oliwa and seconded by Councillor Mole THAT staff be directed to perform a cursory review of the 2015 Community Recognition Awards to determine if the District of Ucluelet would be able to participate; AND THAT a report be brought forward on options for participation.</p>

Last Updated: 17-MAR-16

Res. No.	Status	Motion
		<i>District is pursuing options for 2016 Awards. Award categories have not yet been announced.</i>

Council Meeting Date: October 27, 2015

Res. No.	Status	Motion
2015-268	In Process	It was moved by Councillor Oliwa and seconded by Councillor Mole THAT staff be directed to pursue an interim agreement with the appropriate government body to expedite the transfer of the Coast Guard house to boost Ucluelet's economic development initiatives.

Council Meeting Date: November 10, 2015

Res. No.	Status	Motion
2015-274	Not Started	It was moved by Councillor Mole and seconded by Councillor McEwen THAT Council direct staff to review and follow-up with the Army, Navy, and Airforce Veterans group regarding the request to allow public parking in their private lot during the busy summer season. <i>Planning will review in Spring 2016.</i>
2015-281	Complete	It was moved by Councillor McEwen and seconded by Councillor Oliwa THAT Council direct staff to approach the Onni Group regarding the possibility of their providing parking for users of the Wild Pacific Trail - Ancient Cedars Loop.

Harbour Authority Meeting Date: December 2, 2015

Res. No.	Status	Motion
HA-022	In Process	It was moved by Councillor Noel and seconded by Councillor Oliwa THAT the Harbour Authority direct staff to investigate implementation of restricted access to the Main Street Wharf for the purpose of limiting large vehicle traffic only. <i>Staff have obtained quotes; report being prepared for Council.</i>

Council Meeting Date: January 12, 2016

Res. No.	Status	Motion
2016-002	In Process	It was moved by Councillor McEwen and seconded by Councillor Oliwa THAT Council direct staff to follow up with Lance Stephenson, Area Director of BC Emergency Health Services, to discuss working together to help improve local emergency preparedness.
2016-007	In Process	It was moved by Councillor Noel and seconded by Councillor Mole THAT Council direct staff to pursue and collect additional information on the Ministry of Environment's Land Based Spill Preparedness and Response in British Columbia regime. <i>The launch of the 2015/2016 public consultation on the world-leading Regime program will begin once a third intentions paper is completed and published. Current estimates are for March, 2016.</i>
2016-022	In Process	It was moved by Councillor McEwen and seconded by Councillor Noel THAT Council approve recommendation 1 of report item 8.7 "Ucluelet Recreation Commission", which states: 1. THAT Council advise staff as to desired next steps in pursuit of re-establishing a Recreation Commission. AND THAT Council direct staff to amend the wording of the Ucluelet Parks and Recreation Terms of Reference, bullet four, under 'Purpose' to read as follows: "To establish any ad hoc or project committees, as it deems necessary from time to time, to assist the Commission in the performance of its responsibilities." <i>Advertisements for commission members published to District media outlets and in Westerly. Currently have four applicants.</i>

Council Meeting Date: January 26, 2016

Res. No.	Status	Motion
2016-031	In Process	It was moved by Councillor McEwen and seconded by Councillor Oliwa THAT Council refer information item 7.3 "Discussion of the BC Emergency Program Act" to staff for input. <i>Mid Island Emergency Managers and Coordinators (MIEMC) have sent a letter asking for a 6 month extension to review this act. Staff are preparing an independent review for Council.</i>

Council Meeting Date: February 9, 2016

Res. No.	Status	Motion
2016-052	Complete	It was moved by Councillor McEwen and seconded by Councillor Mole THAT Council invite Mr. John Bowman of North Island College to present their Plan2020 at a Committee of the Whole meeting. <i>Committee of the Whole confirmed for June 27 at 2pm.</i>
2016-064	In Process	It was moved by Councillor Noël and seconded by Councillor McEwen THAT Council invite the Community Forest board to attend quarterly Committee of the Whole meetings in 2016. <i>First quarterly meeting cancelled; working on re-scheduling.</i>
2016-065	In Process	It was moved by Councillor Noël and seconded by Councillor Mole THAT Council direct staff to investigate and research the concept of medical marihuana and its possible implications to the District of Ucluelet.

Harbour Authority Meeting Date: February 16, 2016

Res. No.	Status	Motion
HA-025	In Process	It was moved by Councillor Oliwa and seconded by Councillor McEwen THAT the Harbour Authority direct staff to apply for any and all grant funding opportunities available using the \$1 million investment by DFO in the Small Craft Harbour as leverage to facilitate completion of the Harbour Plan projects and phase currently underway. <i>Harbour Plan forwarded to the Harbour Advisory Commission for their input.</i>
HA-026	In Process	It was moved by Councillor Oliwa and seconded by Councillor Mole THAT the Harbour Authority direct staff to advertise for vacant Harbour Advisory Commission positions. <i>Five applications received for the five vacant positions. Application due date officially ends Friday, March 17.</i>

Council Meeting Date: February 23, 2016

Res. No.	Status	Motion
2016-083	Complete	It was moved by Councillor McEwen and seconded by Councillor Oliwa THAT Council direct staff to apply to the Union of British Columbia Municipalities to host the Association of Vancouver Island Coastal Communities convention in 2018. <i>Application submitted for 2018/19.</i>



STAFF REPORT TO COUNCIL

Council Meeting: MARCH 22, 2016
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: JEANETTE O'CONNOR, CHIEF FINANCIAL OFFICER

FILE NO: 3900-25 BYLAW 1196

SUBJECT: UCLUELET CEMETERY BYLAW AMENDMENT – PROPOSED BYLAW NO. 1196, 2016

RECOMMENDATION(S):

1. **THAT** Council give up to three readings to proposed District of Ucluelet Cemetery Amendment Bylaw No. 1196, 2016;
OR
2. **THAT** Council direct staff to amend proposed District of Ucluelet Cemetery Amendment Bylaw No. 1196, 2016 per Council's direction **AND THAT** the amended bylaw be brought forward at a subsequent meeting;
OR
3. **THAT** Council abandon proposed District of Ucluelet Cemetery Amendment Bylaw No. 1196, 2016.

PURPOSE:

The purpose of this report is to present for Council consideration an amendment bylaw to adjust the rates in Ucluelet Cemetery Bylaw No. 604, 1993.

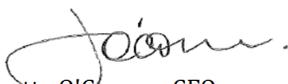
BACKGROUND:

All fees and charges are being analyzed at this time. The rates in the Ucluelet Cemetery Bylaw No. 604, 1993 have not been adjusted since the bylaw was adopted and those rates do not cover the costs of the services provided. The suggested rates will enable the District of Ucluelet to cover more of the operational costs of providing cemetery services to the community.

SUMMARY AND CONCLUSION:

Staff recommend the proposed District of Ucluelet Cemetery Amendment Bylaw No. 1196, 2016 be given up to three readings.

Respectfully submitted:


Jeanette O'Connor, CFO

DISTRICT OF UCLUELET**Bylaw No. 1196, 2016**

A bylaw to amend District of Ucluelet Cemetery Bylaw No. 604, 1993

The Council of the District of Ucluelet enacts as follows;

Short Title

1. This bylaw may be known and cited for all purposes as the “District of Ucluelet Cemetery Amendment Bylaw No. 1196, 2016”.

Application

2. This bylaw amends the indicated provisions of District of Ucluelet Cemetery Bylaw No. 604, 1993.

Enactment

3. Where there is a discrepancy between this Bylaw and any or all amendment bylaws enacted prior to this bylaw and affecting the District of Ucluelet Cemetery Bylaw No. 604, 1993, then this Bylaw shall be deemed to supersede the prior bylaw(s) in the matter of the discrepancy.
4. This Bylaw shall come into full force and effect on the final adoption thereof.

Amendments

5. District of Ucluelet Cemetery Bylaw No. 604, 1993 is hereby amended as follows:
 - a. Deleting Schedule “C” in its entirety,
and
 - b. Inserting the amended Schedule “C” attached hereto and forming part of this Bylaw.

Severability

6. If any section, subsection, sentence, clause or phrase of this Bylaw is for any reason held to be invalid by a decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.

READ A FIRST TIME this ** day of ***, 2016.

READ A SECOND TIME this ** day of ***, 2016.

READ A THIRD TIME this ** day of ***, 2016.

ADOPTED this ** day of ***, 2016.

CERTIFIED A TRUE AND CORRECT COPY of “District of Ucluelet Cemetery Bylaw No. 1196, 2016.”

Mayor
Dianne St. Jacques

CAO
Andrew Yeates

THE CORPORATE SEAL of the District of Ucluelet was hereto affixed in the presence of:

CAO
Andrew Yeates

SCHEDULE "C"
BYLAW 1196, 2016

CEMETERY RATES & FEES

	Price	Care Fund Contribution	Total
Adult size	\$500.00	\$175.00	\$675.00
Cremated remains size	\$200.00	\$50.00	\$250.00
Cemetery Services			
Opening and closing of grave for Burial			
Adult size	\$800.00	\$0.00	\$800.00
Cremated remains size	\$250.00	\$0.00	\$250.00
Opening and closing grave for Exhumation			
Adult size	\$1,500.00	\$0.00	\$1,500.00
Cremated remains size	\$500.00	\$0.00	\$500.00
All Burials after 4:00 pm, Monday to Friday	Add \$350 to opening & closing burial rates		
All Burials on Saturday, Sunday or Statutory Holidays	Add \$450 to opening & closing burial rates		
Miscellaneous Fees			
Transfer or Surrender of License	\$25.00	\$0.00	\$25.00
Grave Liners	\$700.00	\$0.00	\$700.00
Field of Honour Crosses	\$35.00	\$10.00	\$45.00
Installation of Memorials			
Granite Memorials			
- 20.32 cm x 30.48 cm (8" x 12")	\$150.00	\$25.00	\$175.00
- 25.4 cm x 45.72 cm (10" x 18")	\$175.00	\$25.00	\$200.00
- 30.48 cm x 50.8 cm (12" x 20")	\$200.00	\$25.00	\$225.00
- 45.72 cm x 76.2 cm (18" x 30")	\$225.00	\$25.00	\$250.00

Bronze Memorials (set in concrete)			
- 20.32 cm x 30.48 cm (8" x 12")	\$200.00	\$25.00	\$225.00
- 25.4 cm x 45.72 cm (10" x 18")	\$225.00	\$25.00	\$250.00
- 30.48 cm x 50.8 cm (12" x 20")	\$250.00	\$25.00	\$275.00
- 45.72 cm x 76.2 cm (18" x 30")	\$275.00	\$25.00	\$300.00
Removal & Reinstallation of Memorials	\$125.00	\$0.00	\$125.00
- re-installed in concrete	\$50.00	\$0.00	\$50.00



STAFF REPORT TO COUNCIL

Council Meeting: MARCH 22, 2016
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: JEANETTE O'CONNOR, CHIEF FINANCIAL OFFICER

FILE NO: 3900-25 BYLAW 1195

SUBJECT: DISTRICT OF UCLUELET FIRE TRUCK LOAN AUTHORIZATION – PROPOSED BYLAW NO. 1195, 2016

RECOMMENDATION(S):

1. **THAT** Council gives up to three readings to proposed District of Ucluelet Fire Truck Loan Authorization Bylaw No. 1195, 2016;

or

2. **THAT** Council direct staff to amend proposed District of Ucluelet Fire Truck Loan Authorization Bylaw No. 1195, 2016 per Council's direction **AND THAT** the amended bylaw be brought forward at a subsequent meeting;

or

3. **THAT** Council abandon proposed District of Ucluelet Fire Truck Loan Authorization Bylaw No. 1195, 2016.

PURPOSE:

The purpose of this report is to present, for Council consideration, a bylaw to authorize the borrowing of funds to purchase a new fire truck for the District of Ucluelet.

BACKGROUND:

Based on the 25 year apparatus replacement schedule outlined in the Fire Underwriter Survey, the 1992 Volvo, known as Engine 2, is due for replacement.

A Request for Proposals was issued in December 2015. A total of six companies submitted proposals. All proposals were reviewed through a scoring matrix process and Hub Fire Engines ranked the highest. The estimated cost of purchasing the new fire truck, including incidental expenses, is \$475,000.

Upon three readings of District of Ucluelet Fire Truck Loan Authorization Bylaw No. 1195, 2016, the bylaw will be submitted to the Ministry of Community, Sport and Cultural Development for the Inspector's Approval. Once the Inspector's Approval is received, the *Community Charter* requires the District to seek approval of the electorate through either a Referendum or an Alternative Approval Process (AAP) before final reading of the bylaw can be given. The AAP is necessary as this Bylaw would authorize the District to borrow funds over a period longer than five (5) years.

SUMMARY AND CONCLUSION:

Staff recommend the proposed District of Ucluelet Fire Truck Loan Authorization Bylaw No. 1195, 2016 be given up to three readings.

Respectfully submitted:

A handwritten signature in black ink, appearing to read "Joanne", with a large loop at the beginning and a period at the end.

Jeanette O'Connor, CFO

DISTRICT OF UCLUELET**Bylaw No. 1195, 2016**

A bylaw to authorize the borrowing of funds to purchase a new fire truck for the District of Ucluelet

WHEREAS it is deemed necessary to purchase a fire truck, which will replace the existing pumper truck, to service the District of Ucluelet;

AND WHEREAS the estimated cost of purchasing a new fire truck, including expenses incidental thereto, is the sum of \$475,000 of which \$475,000 is the amount of debt created by this bylaw;

NOW THEREFORE, the Council of the District of Ucluelet in open meeting assembled enacts as follows:

1. The Council is hereby empowered and authorized to:
 - a. undertake and carry out, or cause to be carried out, the purchase of a fire truck in accordance with the quote from Hub Fire Engines & Equipment Ltd. on file in the municipal office and to do all things necessary in connection therewith for the benefit of the properties with the District of Ucluelet and without limiting the generality of the foregoing.
 - b. borrow upon the credit of the Municipality a sum not exceeding \$475,000.
2. The maximum term for which debentures may be issued to secure the debt created by this bylaw is fifteen (15) years.
3. This bylaw may be known and cited for all purposes as the "District of Ucluelet Fire Truck Loan Authorization Bylaw No. 1195, 2016".

READ A FIRST TIME this XX day of March, 2016.

READ A SECOND TIME this XX day of March, 2016.

READ A THIRD TIME this XX day of March, 2016.

APPROVED BY THE INSPECTOR OF MUNICIPALITIES this XX day of XX, 2016.

APPROVAL OF THE ELECTORS RECEIVED this XX day of XX, 2016.

ADOPTED this XX day of XX, 2016.

Dianne St. Jacques,
Mayor

Andrew Yeates,
CAO

THE CORPORATE SEAL of the District of Ucluelet was hereto affixed in the presence of:

CAO
Andrew Yeates



STAFF REPORT TO COUNCIL

Council Meeting: MARCH 22, 2016
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: JEANETTE O'CONNOR, CHIEF FINANCIAL OFFICER

FILE NO: 3900-25 BYLAW 1193

SUBJECT: HARBOUR REGULATION BYLAW AMENDMENT – PROPOSED BYLAW NO. 1193, 2016

RECOMMENDATION(S):

1. **THAT** Council gives up to three readings to proposed District of Ucluelet Harbour Regulation Amendment Bylaw No. 1193, 2016;

or

2. **THAT** Council direct staff to amend proposed District of Ucluelet Harbour Regulation Amendment Bylaw No. 1189, 2016 per Council's direction **AND THAT** the amended bylaw be brought forward at a subsequent meeting;

or

3. **THAT** Council abandon proposed District of Ucluelet Harbour Regulation Amendment Bylaw No. 1193, 2016.

PURPOSE:

The purpose of this report is to present for Council consideration an amendment bylaw to declassify recreational vessel owners and to increase the Recreational Moorage rates in Ucluelet Harbour Regulation Bylaw No. 1134, 2011.

BACKGROUND:

Currently, recreational vessel owners are classified as residents, resident seniors, or transients. The Harbour Authority desires that there no longer be disparate classifications of recreational vessel owners.

All rates at the harbour are being analyzed at this time, as there has been no change in rates in the last several years. In conversation with the consultant hired by the District to analyze fees and charges of the municipality, and at the direction of the Ucluelet Harbour Authority, it is proposed that an increase in rates will bring the District of Ucluelet rates more in line with other moorage providers and to ensure we are able to cover operational and capital costs of the Inner and Outer Basins of the Small Craft Harbour facility.

SUMMARY AND CONCLUSION:

Staff recommend the proposed District of Ucluelet Harbour Regulation Amendment Bylaw No. 1193, 2016 be given up to three readings.

Respectfully submitted:

A handwritten signature in black ink, appearing to read "Jeanette O'Connor". The signature is written in a cursive style with a large initial "J" and "O".

Jeanette O'Connor, CFO

DISTRICT OF UCLUELET

Bylaw No. 1193, 2016

A bylaw to amend District of Ucluelet Harbour Regulation Bylaw No. 1134, 2011

The Council of the District of Ucluelet enacts as follows;

Short Title

1. This bylaw may be known and cited for all purposes as the “District of Ucluelet Harbour Regulation Amendment Bylaw No. 1193, 2016”.

Application

2. This bylaw amends the indicated provisions of District of Ucluelet Harbour Regulation Bylaw No. 1134, 2011.

Enactment

3. Where there is a discrepancy between this Bylaw and any or all amendment bylaws enacted prior to this bylaw and affecting the District of Ucluelet Harbour Regulation Bylaw No. 1134, 2011, then this Bylaw shall be deemed to supersede the prior bylaw(s) in the matter of the discrepancy.
4. This Bylaw shall come into full force and effect on the final adoption thereof.

Amendments

5. District of Ucluelet Harbour Regulation Bylaw No. 1134, 2011 is hereby amended as follows:
 - a. In Part 13 – RULES FOR DETERMINING RESIDENCE, Council deletes:
 - “1. The following rules apply to determine the area in which a person is a resident:
 1. a person is a resident of the area where the person lives and to which, whenever absent, the person intends to return;
 2. a person may be the resident of only one area at a time for the purposes of this bylaw;
 3. a person does not change the area in which the person is a resident until the person has a new area in which the person is a resident;
 4. a person does not cease being a resident of an area by leaving the area for temporary purposes only.
 - “2. As an exception to part one above, if a person establishes for the purposes of attending an educational institution a new area in which the person is a resident that is away from the usual area in which the person is a resident, the person may choose for the purposes of this bylaw either the usual area or the new area as the area in which the person is a resident.

- b. In SCHEDULE "A", Council:
 ii. deletes the following table

Resident Recreational

	Daily	Weekly	Monthly	Quarterly	Annual
Oct 1 to Mar 31	\$.55	\$3.30	\$4.95	\$7.70	\$40.50
Apr 1 to Sep 30	\$.80	\$4.80	\$6.35	\$16.00	\$40.50

- iii. and inserts the following table in its place.

Recreational

	Daily	Weekly	Monthly	Quarterly	Annual
Oct 1 to Mar 31	\$0.60	\$3.65	\$5.45	\$8.50	\$44.55
Apr 1 to Sep 30	\$0.90	\$5.30	\$7.00	\$17.60	\$44.55

- c. In SCHEDULE "A", Council:
 iv. deletes the following table in its entirety.

Resident Recreational Seniors (60+) Proof of age required

	Daily	Weekly	Monthly	Quarterly	Annual
Oct 1 to Mar 31	\$.50	\$3.00	\$4.50	\$7.00	\$36.50
Apr 1 to Sep 30	\$.80	\$4.80	\$6.35	\$16.00	\$36.50

- v. deletes the following table in its entirety.

Transient Recreational

Daily	Weekly	Monthly	Quarterly	Annual
\$.80	\$4.80	\$15.00	\$37.50	\$65.00

Severability

6. If any section, subsection, sentence, clause or phrase of this Bylaw is for any reason held to be invalid by a decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.

READ A FIRST TIME this ** day of ***, 2016.

READ A SECOND TIME this ** day of ***, 2016.

READ A THIRD TIME this ** day of ***, 2016.

ADOPTED this ** day of ***, 2016.

CERTIFIED A TRUE AND CORRECT COPY of “District of Ucluelet Harbour Regulation Bylaw No. 1193, 2016.”

Mayor
Dianne St. Jacques

CAO
Andrew Yeates

THE CORPORATE SEAL of the District of Ucluelet was hereto affixed in the presence of:

CAO
Andrew Yeates



STAFF REPORT TO COUNCIL

Council Meeting: March 22, 2016
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: JOHN TOWGOOD, PLANNER 1

FILE No: 3360-20 **FOLIO:** 127.078 **REF:** RZ16-01

SUBJECT: PROPOSAL TO AMEND ZONING BYLAW NO. 1160, 2013 BY REMOVING LOT: 29, PLAN: VIP79602, DISTRICT: 09, FROM SECTION CD-3A.1.4 AND PLACE IT IN R-4 – SMALL LOT SINGLE FAMILY RESIDENTIAL

ATTACHMENT(S): THIRD READING REPORT DATED MARCH 8, 2016

RECOMMENDATION(S):

THAT Council considers approval of one of the following options:

1. **THAT** Zoning Amendment Bylaw No. 1188, 2016 be given Fourth Reading and subsequent Adoption;

OR

2. **THAT** the rezoning application associated with Zoning Amendment Bylaw No. 1188, 2016 be considered and determined not to proceed further.

PURPOSE:

To provide Council with information with respect to an application to rezone Lot 29, Plan VIP79602 from CD-3 mixed commercial, residential, resort condo use to R-4 Small Lot Single Family Residential.

Respectfully submitted:

A handwritten signature in black ink, appearing to read "John Towgood", is written over a horizontal line.

John Towgood, Planner 1

DISTRICT OF UCLUELET**Bylaw No. 1188, 2016**

A bylaw to amend the "District of Ucluelet Zoning Bylaw No. 1160, 2013".

WHEREAS Section 903 and other parts of the *Local Government Act* authorize zoning and other development regulations;

AND WHEREAS the owner of PID: 026-432-331 Lot 29, District Lot 282, Clayoquot District, Plan VIP79602 (the "**Lands**"), generally as shown highlighted in black on the Schedule 'A' attached to and forming part of this bylaw, has applied to amend the District of Ucluelet Zoning Bylaw No. 1160, 2013 ("**Zoning Bylaw**") in order to remove the commercial and mixed commercial/ residential uses from the Lands and rezone the lands to R-4 Small Lot Single Family

NOW THEREFORE the Council of the District of Ucluelet, in open meeting assembled, enacts as follows:

1. The Zoning Bylaw is amended by deleting the Lot "29" reference for the Lands from the short legal descriptions under CD-3A.1. 4 along with consequential amendments, such that those subsections of the Zoning Bylaw read as follows:

"CD-3A.1.4 The following uses are permitted on Lots 19 and 33, all of Plan VIP79602, in the areas of the CD-3 Zone Plan labeled "Commercial/ Residential", but secondary permitted uses are only permitted in conjunction with a principal permitted use:

- (1) Principal:
 - (a) Office
 - (b) *Retail*
 - (c) *Personal Services*
 - (d) *Daycare Centre*
 - (e) *Commercial Entertainment*
 - (f) *Recreational Services*
 - (g) *Community Use*
- (2) Secondary:
 - (a) Mixed Commercial/Residential
 - (b) Mixed Commercial/Resort Condo"

2. Section CD-3A.3(4)(b) of the Zoning Bylaw is amended by deleting the 12 dwelling units assigned to the Lands as the "*Dwelling Unit* component of Mixed Commercial/Residential & Mixed Commercial/Resort Condo combined:" density, and replacing with a parenthetical annotation such that the subsection reads as follows:

"CD-3A.3 Density:

CD-3A.3.1 Maximum Number:

- | | |
|----------------------------------|---------------------------|
| (1) Single Family Dwelling: | 1 per lot |
| (2) Duplex Dwelling: | 1 per lot |
| (3) Multiple Family Residential: | 20 dwelling units per lot |

(4) *Dwelling Unit* component of Mixed Commercial/Residential & Mixed Commercial/Resort Condo combined:

- (a) 6 dwelling units on Lot 19, Plan VIP79602
- (b) *[Deleted by Zoning Amendment Bylaw No. 1188, 2016]*
- (c) 6 dwelling units on Lot 33, Plan VIP79602
- (d) *[Deleted by Zoning Amendment Bylaw No. 1180, 2015]"*

3. Section CD-3A.4.1(1)(b) of the Zoning Bylaw is amended by deleting the maximum size (gross floor area) assigned to the Lands, and replacing with a parenthetical annotation such that the subsection reads as follows:

“CD-3A.4 Maximum Size (Gross Floor Area):

CD-3A.4.1 Principal Building:

- (1) Mixed Commercial/Residential & Mixed Commercial/Resort Condo:
 - (a) 557.4 m2 (6,000 ft2) gross floor area combined on Lot 19, Plan VIP79602;
 - (b) *[Deleted by Zoning Amendment Bylaw No. 1188, 2016]*
 - (c) 557.4 m2 (6,000 ft2) gross floor area combined on Lot 33, Plan VIP79602;
 - (d) *[Deleted by Zoning Amendment Bylaw No. 1180, 2015]"*.

4. The Zoning Map and the CD-3 Zone Plan of the Zoning Bylaw be updated accordingly.

5. This bylaw may be cited as “Zoning Amendment Bylaw No. 1188, 2016”.

READ A FIRST TIME this 9th day of February, 2016.

READ A SECOND TIME this 9th day of February, 2016.

PUBLIC HEARING held this 8th day of March, 2016.

READ A THIRD TIME this 8th day of March, 2016.

ADOPTED this XX day of XXX, 2016.

CERTIFIED A TRUE AND CORRECT COPY of “District of Ucluelet Zoning Amendment Bylaw No. 1188, 2016.”

 Mayor
 Dianne St. Jacques

 CAO
 Andrew Yeates

THE CORPORATE SEAL of the District of Ucluelet was hereto affixed in the presence of:

 CAO
 Andrew Yeates

SCHEDULE 'A'
Bylaw 1188, 2016





STAFF REPORT TO COUNCIL

Council Meeting: March 22, 2016
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: DAVID DOUGLAS, MANAGER OF FINANCE

FILE NO: 0550-20

SUBJECT: FIXED COMMERCIAL WATER CHARGES, PROPOSED BYLAW NO. 1192, 2016

ATTACHMENTS: REPORT TO COUNCIL, MARCH 8, 2016

RECOMMENDATION(S):

1. **THAT** Council give fourth reading and subsequent adoption to proposed District of Ucluelet Waterworks Amendment Bylaw No. 1192, 2016;
- OR**
2. **THAT** Council directs staff to abandon District of Ucluelet Waterworks Amendment Bylaw No. 1192, 2016.

PURPOSE:

The purpose of this report is to present for Council consideration the final adoption of an amendment bylaw increasing water rates and charges for commercial customers.

Respectfully submitted:

A handwritten signature in black ink, appearing to read "David Douglas", is written over a horizontal line.

David Douglas,
Manager of Finance

DISTRICT OF UCLUELET

Bylaw No. 1192, 2016

A bylaw to amend District of Ucluelet Waterworks Regulation and Charges Bylaw, No. 1136, 2011 regarding water rates and fees

The Council of the District of Ucluelet enacts as follows;

Short Title

1. This bylaw may be known and cited for all purposes as the "District of Ucluelet Waterworks Amendment Bylaw No. 1192, 2016".

Application

2. This bylaw amends the indicated provision(s) of the District of Ucluelet Waterworks Regulation and Charges Bylaw No. 1136, 2011.

Enactment

3. Where there is a discrepancy between this Bylaw and any or all amendment bylaws enacted prior to this bylaw and affecting the District of Ucluelet Waterworks Regulation and Charges Bylaw No. 1136, 2011, then this Bylaw shall be deemed to supersede the prior bylaw(s) in the matter of the discrepancy.
4. This Bylaw shall come into full force and effect on the final adoption thereof.

Amendments

5. Schedule "A" - Water Rates and Fees attached to Bylaw No. 1136, 2011 is hereby deleted and the attached Schedule "A" is substituted therefore.

Severability

6. If any section, subsection, sentence, clause or phrase of this Bylaw is for any reason held to be invalid by a decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.

READ A FIRST TIME this 8th day of March, 2016.

READ A SECOND TIME this 8th day of March, 2016.

READ A THIRD TIME this 8th day of March, 2016.

ADOPTED this ** day of March, 2016.

CERTIFIED A TRUE AND CORRECT COPY of “District of Ucluelet Waterworks Amendment Bylaw No. 1192, 2016.”

Mayor
Dianne St. Jacques

CAO
Andrew Yeates

THE CORPORATE SEAL of the District of Ucluelet was hereto affixed in the presence of:

CAO
Andrew Yeates

SCHEDULE "A"
BYLAW 1192, 2016

WATER RATES & FEES

I. FLAT RATES**

DESCRIPTION*	Annual	Trimester	Monthly
Effective Date	Jan 1 /16	Jan 1/16	Jan 1/16
Dwelling Unit, per unit (single family, duplex unit, apartment, suites, Guesthouses, etc.)	288.00	96.00	24.00
Mobile Home Park - per pad	288.00	96.00	24.00
Schools	288.00	96.00	24.00
plus, per classroom	288.00	96.00	24.00
Bed & Breakfast, Boarding, Lodging & Rooming Houses	288.00	96.00	24.00
plus, per room	144.00	48.00	12.00
Hotels & Motels	576.00	192.00	48.00
plus, per room for let	144.00	48.00	12.00
plus, pool charge	312.00	104.00	26.00
Restaurants, Cafes, Dining Room, Lounges, Beer Parlours, Pubs			
up to 60 seats	1968.00	656.00	164.00
over 60 seats	2352.00	784.00	196.00
Churches	576.00	192.00	48.00
Clubs	1,080.00	336.00	84.00

.. continued on next page

I. FLAT RATES, cont.

DESCRIPTION*	Annual	Trimester	Monthly
Effective date	May 1 /16	May 1/16	May 1/16
Home Occupations – Hairdressers, Salon/Spa/Beauty Services, Health Services, Daycares, Catering/Food and/or Food Preparation Services, and other like classifications	288.00	96.00	24.00
plus	96.00	32.00	8.00
Retail Establishments, Banks, Offices & Others not classified herein	672.00	224.00	56.00
plus, per square foot gross area	0.1056	0.0352	0.0088
Garage & Service Stations	768.00	256.00	64.00
Laundromats	672.00	224.00	56.00
plus, per washing machine	96.00	32.00	8.00

** Except where specified, all rates apply whether occupied or not, whether operating or not.

From: Info Ucluelet
Sent: Monday, March 21, 2016 11:25 AM
To: Council
Cc: Andrew Yeates; Morgan Dosdall
Subject: Invitation to Attend an Energy Leadership Workshop following AVICC
Attachments: BCMCLC AVICC 2016 Leadership Forum Invite Ucluelet.pdf

From: David Dubois [mailto:ddubois@communityenergy.bc.ca]
Sent: Friday, March 18, 2016 4:33 PM
To: Info Ucluelet <InfoUcluelet@ucluelet.ca>
Subject: Invitation to Attend an Energy Leadership Workshop following AVICC

Dear Mayor St. Jacques
Please see the attached Invitation for you and Council to attend BC Mayors Climate Leadership Council (BC MCLC) Energy Leadership Workshop on April 10th at 1 pm following the AVICC AGM.
Thank You
David Dubois

David Dubois
Chief of Engineering and Technical Outreach Specialist
Community Energy Association
www.communityenergy.bc.ca
ddubois@communityenergy.bc.ca
T: 250-457-7319

QUALIFY TO BECOME A COMMUNITY ENERGY MANAGER: VISIT WWW.COMMUNITYENERGY.BC.CA/EDU TO REGISTER FOR ON-LINE COURSES IN **COMMUNITY ENERGY MANAGEMENT AND BECOME PART OF A NATIONAL COMMUNITY ENERGY COMMUNITY OF PRACTICE.**

Invitation

Energy Leadership Workshop

To: Mayor St. Jacques and Council
 From: BC Mayors Climate Leadership Council
 Re: **Peer Learning Event: April 10th, 2016**

Objective

Communities are engaged in saving energy, emissions, and money in their own operations and helping their residents and businesses to do the same but there is no specific manual for local government elected officials. The **BC Mayors Climate Leadership Council (BC MCLC)** wants to help **GET ANSWERS:**

1. How are neighboring communities saving energy, emissions, and money in their operations?
2. What about community-wide?
3. What are your neighboring governments doing to recirculate money in the local economy rather than send it away?
4. What has your local government committed to?

BC MCLC is hosting a workshop April 10th (Following AVICC AGM). Those attending this half day workshop facilitated by the **Community Energy Association (CEA)** will walk away with increased knowledge of what your peers are doing, identification of opportunities for your community, an appreciation of the challenges and discuss ways to overcome, and a network of peers in your region. Those with experience will share it with colleagues. For more information contact David Dubois at ddubois@communityenergy.bc.ca. [REGISTER NOW](#)

Share Learn Explore Connect Strategize Inspire

Invitees

Locally elected officials – Mayors, Councillors, Regional Directors and Staff.

Agenda (1:00pm-3:30pm)

1:00	Welcome and introduction to BCMCLC
1:05	Group introductions and outcome setting
1:25	Energy Opportunity Primer
1:50	Strategies for moving forward on climate change
2:20	Roundtable sharing current actions / successes and future plans
2:45	Break
2:50	Diving deep on topics of interest (to be defined by group)
3:20	Next steps and commitments
3:25	Close and Networking opportunity

Details

Location	Cost	Registration
Vancouver Island Conference Centre - Tentative	FREE, thanks to support from BC Hydro and Real Estate Foundation of BC	Please REGISTER HERE or call David Dubois at 250-457-7319.

Thanks

Organized by



On behalf of



With support from





27 February 2015

Mr. Jon Jensen
Porsche Club of America – Vancouver Island Region
PO Box 24006
Royal Oak
Victoria, B.C. V8Z 7E7
Email: [REDACTED].net

Dear Mr. Jensen,

RE: Annual Porsche Club Event in Ucluelet

On behalf of the members of the District of Ucluelet Council and the more than 1,600 residents of Ucluelet, it gives me great pleasure to welcome back the Vancouver Island Porsche Club.

We are perpetually honoured and delighted when your club membership chooses to return to our little corner of paradise to share their passion with our residents and tourists. The weekend events that have historically been held at Black Rock Resort have always been met with much enthusiasm and excitement. We are thrilled that your club has again chosen the District of Ucluelet to host your event, and that, this year, the Show'n'Shine will be held at our Village Green in our downtown core. The spectacular views offered by our Harbour will make the perfect backdrop for the array of beautiful Porsches that will line the street.

Thank you for returning to Ucluelet and please accept our best wishes for a wonderful event and continued success.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. St. Jacques', written over a horizontal line.

Dianne St. Jacques
Mayor, District of Ucluelet